



SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT

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Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, September 25, 2024.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

Directors Present: Jay Perkins, Mike Luiz, Ryan Walker,

Directors Absent: Bill Hirt

Associate Directors: None

Staff Present: Rod Dowse, Dan Blessing, Ayn Perry, Michael McGill, Patty Grantham, Anna Parry

Guests: Alisa Scholberg, contract bookkeeper, Jim Patterson, NRCS District Conservationist

Call to Order

After a quorum was established, the meeting was called to order at 1:08 pm by Chair Walker.

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions: None needed.

Public Comment: None.

Presentations: None

Approval of Minutes

Walker presented the Minutes from July 17th, 2024 for approval. **ACTION:** Approve Minutes. **MOTION:** Luiz; **SECOND:** Perkins. **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz. **Noes:** None **Abstentions:** None **Motion Approved.** *Note: There was no August meeting.*

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$781,098.56 of which \$390,170.45 is restricted. The total assets are \$1,710,016.73 which includes Accounts Receivable of \$791,505.96. The total liabilities are \$817,893.61 of which Accounts Payable is \$797,828.11. The net income year to date is \$52,281.70. **ACTION:** Approve Financial Report as of September 10th, 2024. **MOTION:** Perkins **SECOND:** Luiz. **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **Noes:** None **Abstentions:** None **Motion Carried.**

Ratify Payroll

Scholberg reviewed the payroll with the Board for July and August 2024 in the amounts of \$50,376.23 and \$37,255.30. **ACTION:** Approve Payroll. **MOTION:** Luiz, **SECOND:** Perkins **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the August and September bills for review and approval. Warrants for \$555,148.85 for August and \$248,751.33 for September were submitted for approval. She is working on setting up more payments electronically to speed reimbursements up. **ACTION:** Approve Bills for Payment. **MOTION:** Luiz, **SECOND:** Perkins; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$8,842.19 & \$14,544.97
US Bank	\$1,494.83 & \$6,816.67
US Bank	\$218.05 & \$230.12
Banner CC	\$127.44 & \$396.53
Alisa Scholberg Bookkeeping	\$3,512.50 & \$2,150.00
CalOre Communications	\$109.00 & \$109.00
Streamline	\$65.00 & \$65.00
Mountaineer IT	\$1094.00 & \$1,094.00
Principal	\$271.76 & \$339.70
Blue Shield	\$1,949.61 & 2,566.34
SDRMA	\$777.61

Grant Invoices:	\$780,513.02
Andrea Claassen	\$2,806.57 & \$11.25
Andrea Claassen	\$932.89 & \$180.00
CLT Logging	\$31,122.00 & 18,000.00
CLT Logging	\$22,400.00 & \$14,400.00
CLT Logging	\$52,000.00 & 45,500.00
JCota Forestry	\$57,600.00
JM Forestry	\$24,000.00
Salmon River Restor	\$9,159.91
Jefferson Resource	\$5,137.34
Jefferson Resource	\$1,480.60
Jefferson Resource	\$2,479.22
Jefferson Resource	\$1,092.62
Jefferson Resource	\$422.54
Jefferson Resource	\$563.31
Jefferson Resource	\$107,126.74
Davids Engineering	\$10,035.42 & \$2,437.00
Yreka High School	\$500.00
Quartz Valley Indian	\$3,727.50
MPeter's	\$160,000.00
America Reforesting	\$73,320.00
Clere, Inc	\$825.00
Charles Gillingham	\$2,125.00
NW CARCD	\$456.25
UC Regents	\$14,000.00
Spatial Informatics	\$3,210.00
Siskiyou Land Trust	\$2,987.03
Lawrence & Assoc.	\$43,954.56
Karuk Tribe	\$66,520.27

Budget Transfers: None
Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

9.1 Discussion and possible action: McKinley Scott Handwork Contract Award. McGill discussed this project and introduced Anna Parry, new Grizzly Corps member who will be working on forestry projects. **ACTION:** Approve McKinley-Scott Handwork Contract Juan Cota Forestry **MOTION:** Perkins **SECOND:** Luiz; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.2 – Discussion and possible action: McKinley Scott Mastication Contract Award. Blessing discussed this contract and recommended awarding it to A-Mod Saws. There are some concerns due to this work being overdue and the impacts weather may have on completion. **ACTION:** Approve McKinley-Scott Mastication Contract. **MOTION:** Luiz, **SECOND:** Perkins; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.3 – Discussion and possible action: Meamber Fish Screen Contract Award. Dowse explained the project delay to 2025 and recommended award of the construction contract to GS Black Inc. **ACTION:** Approve construction contract. **MOTION:** Luiz, **SECOND:** Perkins; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.4 - Discussion and possible action: Siskiyou Land Trust II Ridgeline Fuel Break, West Mount Shasta Contract Award. McGill described the project and recommended a contract award to CLT Logging **ACTION:** Approve SLT Ridgeline Fuel Break contract. **MOTION:** Perkins, **SECOND:** Luiz; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.5 - Discussion and possible action: Siskiyou Land Trust III Demonstration Forest, West Mount Shasta Contract Award. McGill requested a contract award to Juan Cota Forestry for the SLT Demonstration Forest. There will be six demonstration areas where the public can observe various forest management and fire prevention treatments. **ACTION:** Approve contract for SLT, Demonstration Forest work. **MOTION:** Perkins, **SECOND:** Luiz; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.6 - Discussion and possible action: Conner Post Fire Project, McKinney Post Fire Recovery Contract Award. Blessing reported on this project. It will include educational signs. He recommended award of this work to Conner Brothers LLC. **ACTION:** Approve McKinney Post Fire Recovery contract. **MOTION:** Perkins, **SECOND:** Luiz; **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

9.7 – Discussion and Possible action: 2024-25 Draft budget review. Dowse reviewed and discussed the status of this budget and requested it be agendized for October. Tabled

Staff and Project Reports

Dowse and Blessing discussed a multi-year contract proposed with Jefferson Resources, Inc. Dowse will ask County Council about how to structure this to follow our bid policy. It will be on the agenda for approval for October. Dowse reported on new hires for our rapidly expanding Forestry Department, with 2 new Grizzly Corp members, Anna Parry and Tenaya Bearmar, Garrett Hickey, Candy Rivera and Carolyn Napper. All except Tenaya will work on forestry. Tenaya will work on our Water and Fish projects.

Blessing discussed the need for increasing outreach for our forestry work. We will be contracting with FEMA for a large 5-year project in March 2025.

October. Dowse reported on new hires for our rapidly expanding Forestry Department, with 2 new Grizzly Corp members, Anna Parry and Tenaya Bearmar, Garrett Hickey, Candy Rivera and Carolyn Napper. All except Tenaya will work on forestry. Tenaya will work on our Water and Fish projects.

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McGill reported on the West Mt. Shasta project which is 60% done. He also mentioned Miller Mt project thinning is finished. The Defensible Space grant is going well. A second tour was held today for interested landowners in the area.

Grantham shared on her work to write and submit grants for juniper removal work, in conjunction with Froelich and Pappas.

Brown shared a graph of water temperatures on the Shasta River in the canyon at the key TMDL compliance monitoring location. The graph calls into question the exact location of the sensors for this purpose.

Walker gave a brief update on some Siskiyou Farm Bureau projects, including a proposed aquifer study and some stock water projects.

Other Agency/Group Reports:

Patterson gave an NRCS report. NRCS has some prescribed burn projects coming up soon. Also, the Yreka Field Office WILL be getting a new employee, a Field Office Engineer. The EQIP funding was considerable in 2024 and many projects were funded. All the forestry EQIP projects (all areas of the NRCS service area) and 22 water conservation projects (mainly in Scott Valley) were funded.

Closed Session: None

Meeting Adjourned –

The meeting was adjourned at 2:02 pm by Chairman Walker.



Next Meeting: October 16th, 2024.

Future Agenda Items:

Budget 2024 2025

Multi-Year contract with forestry vendor. (see above)

Minutes submitted by Ayn Perry on October 1st, 2024.

Minutes approved as typed as corrected.	
	<u>28-Oct-2024</u>
Chairman	Date
	<u>October 28, 2024</u>
District Administrator	Date