



## SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' Regular monthly meeting of Shasta Valley Resource Conservation District, Yreka, California, on Wednesday, May 11<sup>th</sup> 2022.

Directors Present: Bill Hirt, Ryan Walker, Mike Duchi

Directors Absent: Zach Salvestro

Associate Directors: None

Staff Present: Ethan Brown, Ayn Perry, Rod Dowse, Lyndsey Lascheck, Delphine Griffith, Dan Blessing

Guests in attendance: Alisa Scholberg (contract book keeper); Nick Joslin, Mt. Shasta Ecology Center, Lisa Hulette and Virginia Mahacek, WRA, Inc.

This meeting was conducted as a hybrid in-person/remote meeting. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

### Call to Order

After a quorum was established, the meeting was called to order at 6:31 pm by Chair Walker.

### Review and Approval of Agenda

The agenda was reviewed and one item was added: 5.3 Resolution 22-008. Agenda was approved by common consent.

Introductions None needed

Public Comment: Lisa Hulette and Virginia Mahacek from WRA, Inc. introduced themselves. They are interested in contracting with SVRCD for a future Strategic Assessment Study for the Shasta River.

Presentation None

### Approval of Minutes

**ACTION:** Approve Minutes for April 20th, 2022. **MOTION:** Hirt, **SECOND:** Duchi, **Approved by Voice Vote:** **AYES:** Duchi, Hirt, Walker **Noes:** None **Abstentions:** None **Motion Approved**

### Financial Report

Scholberg presented the SVRCD Financial Report for review and action. She reported that as of May 11, 2022, the SVRCD has Accounts Receivable of 423,538.73. Assets of 816,655.79, Liabilities of 447,352.46, Net Income of 402,547.69 and 344,223.25 in Banner Bank (included in Assets).

**ACTION:** Approve Financial Report. **MOTION:** Duchi; **SECOND:** Hirt; **Approved by Voice Vote:** **AYES:** Duchi, Hirt, Walker, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

### Ratify Payroll

Scholberg reviewed the payroll for April. **ACTION:** Approve Payroll. **MOTION:** Duchi, **SECOND:** Hirt, **Approved by Voice Vote:** **AYES:** Duchi, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

### Approval of Bills

Scholberg presented the April bills for review and approval.

Warrants for \$37,711.81 submitted for approval.

**ACTION:** Approve Bills for Payment. **MOTION:** Hirt, **SECOND:** Duchi; **Approved by Voice Vote:**

**AYES:** Duchi, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

<b>Overhead:</b>	<b>\$6,177.81</b>
US Bank	\$4,418.62
US Bank	\$296.31
Alisa Scholberg Bkkpg	\$1,275.00
Cal Ore Comm	\$107.99
Streamline	\$10.00
Snowcrest	\$69.89

<b>Grant Invoices:</b>	<b>\$30,923.98</b>
George Jennings Cons	\$750.00
Ecological Fire Solutions	\$4,000.00
Larry Walker Assoc	\$22,850.98
North State Land	\$2,000.00
State Water Resources	\$323.00
Torchbearr	\$1,000.00

**Employee Reimbursements: \$610.02**

**Budget Transfers:** None

**Approval of Donations Received:** None

**Correspondence:** None

**Business – Discussion and Possible Action**

5.1 - Financial Audit: Discuss and select firm to perform audit.

Dowse presented information and recommended an audit firm for SVRCD 2020-21 and 2021-22 audits.

**ACTION:** Approve Smith and Newell Agreement for Services. **MOTION:** Hirt, **SECOND:** Duchi; **Approved by Voice Vote:** **AYES:** Duchi, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

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5.2 Long Range Plan – Draft has been sent out to Board for review and discussion in June.

5.3 Resolution 22-008: Small Community Drought Funding for Grenada

Brown led discussion regarding this grant application in conjunction with LWA to improve groundwater monitoring and assess or plan for community drought in the community of Grenada.

**ACTION:** Approve Resolution 22-008 Small Community Drought Funding for Grenada. **MOTION:** Hirt, **SECOND:** Duchi; **Approved by Voice Vote:** **AYES:** Duchi, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

**Staff and Project Reports**

Brown, Perry and Dowse reported on various project updates. Dowse reported that SVRCD has received funding for a truck and trailer for our Siskiyou Prescribed Burn Association.

Lascheck reported on RAC contracting, upcoming training in Southern California, and a potential partnership project with Siskiyou Land Trust for a community forest above Lake Siskiyou. She reported that the mapping project is going well with Janine Siatkowski.

Griffith reported on site visits for fall 2022 prescribed burn assessments, and a field trip to a meadow in Scott Valley. She also reported that the new website is going live on the 18<sup>th</sup>

Blessing reported on highlights from the (attached) spreadsheet detailing all the grants work being done by the 'Forestry Department'. Of interest are the Miller Mt. grant with Ore-Cal RC&D, the NCRP grant extension for technical assistance, and his trip to Santa Rosa for an in-person fire meeting. Our Siskiyou PBA was presented to the group.

**Board Reports**

Walker also reported on Farm Bureau's work with SVRCD and Siskiyou County's Natural Resources Department to write and submit two grants to the USFWS 2022 Infrastructure Grant cycle.

Hirt recommended that the full forestry spreadsheet be sent around, as it is educational for all.

**Agency Reports**

Patterson submitted a written report as he was out of town.

**Closed Session Personnel Review - Tabled**

**Meeting Adjourned** –

The meeting was adjourned at 7:38 by Walker.

**Agenda Items Pending, Held Over:**

Long Range Plan



NCRP MOU: - tabled from October

Policy and Procedures – did we finish this?

Personnel Evaluations

Update DATA and RECORDS Policies

Minutes submitted by Ayn Perry on 5/17/2022

Minutes approved as typed as corrected. 
Chairman
June 15, 2022
Date

District Administrator