



**SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT**

215 Executive Court, Suite A, Yreka, CA 96097
(530) 572.3120
www.svr.cd.org

Tennant Fire Restoration Project
Handwork
BID PACKET

August 28, 2026

Project Summary

The Tennant Fire Restoration Project will reduce hazardous fuels in the burn scar of the Antelope Fire. On one parcel, trees are located very near structures and a home and will need to be removed by handwork to avoid property damage. Cut material will be piled. The project goals include community protection, fuel reduction, and safety.

Implementation must not begin before receiving the Notice to Proceed.

Contractor's Obligations

The Bidder must analyze and respond to all sections of this Bid Packet providing detailed information to allow the SVRCD to evaluate the bids. The Contractor, by submitting its bids, agrees that any costs incurred by the Contractor in responding to this Bid Packet, are to be borne by Contractor and may not be billed to the SVRCD.

The Bidder must complete and submit all attachments in Appendix I, in the order listed. If the Shasta Valley Resource Conservation District (SVRCD) has any confusion or difficulty in retrieving the required information from a Contractor's bid, it may result in the disqualification of such bid.

Bid Submission Requirements

Contractor should mail, hand deliver, or email (smason@svr.cd.org) their bid by 2 PM on **September 16, 2026**. If submitting a hard copy, the envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words "**Bid for the Tennant Fire Restoration Handwork.**" The **sealed bid** should be sent or delivered to the address listed below:

**Shasta Valley RCD
215 Executive Ct., Suite B
Yreka, CA 96097**

Critical Dates

Pre-bid Site Visit

Contractors wishing to bid on this project may attend a pre-bid site visit scheduled at **9 AM** on **September 9, 2026**. Please contact Shannon Mason to confirm attendance and receive the DBH list of trees to be removed. To protect landowner privacy, contractors will receive a project map

at the site visit. Contractors will meet with Shasta Valley RCD staff in the mailbox area on Tennant Road at the entrance to the community.

Shannon Mason
Email: smason@svrccd.org
Phone: (415)297-6081

Contract Dates

The Contractor shall not begin operations until the Notice to Proceed is issued. All work shall be completed by November 15, 2026.

Contractual Commitment of Bid

The contents of submitted bids will be considered obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid and any contract, which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail.

Project Specifications

The contractor is expected to follow the project specifications, site plans, permit requirements, and all state and county laws and standards for this project.

The Tennant Fire Reduction project is designed to create a more fire-safe condition for the community of Tennant. The project will entail cutting marked trees over 0.1 acre and piling the material for later burning.

Treatment Specifications:

- Cut ~15 marked trees to stumps less than 4 inches from ground height.
- All effort shall be made to avoid damaging residual trees or the landowners' property with equipment.
- Downed trees shall be limbed, with the limbs piled for burning. Downed trees shall be cut into lengths no greater than 10 feet. Downed logs will be moved out of the way of the landowners. They may be piled, or moved into locations that would be easy for mechanical equipment to access to create future piles.
- Where slash is piled, keep piles to between 6 and 10 feet in diameter and height. Where logs are piled, piles will be kept to minimum practical size. Piles will be out of the way of the residents, outside of the 50' stream buffer, and in locations that are at least 20' from structures and would not threaten live trees if lit.
- A 3 foot wide fireline will be constructed around each pile of slash or logs.
- All piles will be covered with plastic sheeting such that the center stays DRY.

Special Requirements:

Protection of Cultural Resources

- A map of identified cultural resources will be provided. Contractor shall avoid disturbing these resources with equipment. Resources may be flagged with orange-and-white striped flagging. All information shared with the contractor as part of this solicitation is confidential and will not be shared with those not associated with this contract.

- Discovery, by either the Contractor or the Shasta Valley Resource Conservation District, of cultural resources needing special protection shall be promptly reported to the Project Manager. Contractor shall immediately cease operations in the area. A perimeter of the protected resource shall be identified and avoided using orange-and-white striped flagging.

Protection of Sensitive Wildlife Species

- If Contractor discovers any sensitive wildlife or plant species, Contractor shall immediately contact the SVRCD project manager.

Boundaries

- The boundaries depicted on the project area map delineate the treatment unit. Unit boundaries will be flagged with pink flagging. A georeferenced digital map will be provided to help Contractor identify unit boundaries using GPS assisted technology.

Safety

- Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the work.
- During the contract performance, Contractor shall protect the lives and health of workers performing the work and other persons who may be affected by the work and prevent damage to property adjacent to the project.
- Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety, of persons or property or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

Work Progress

Contractor's operations shall progress in a workmanlike and orderly manner to avoid accidentally leaving untreated areas, with workers regularly connecting treated areas. At the end of each workday, no "islands" of untreated areas shall be left within areas that have been treated.

Payment Schedule

The SVRCD submits invoices to the Granting Agency on a monthly basis. The schedule is negotiable and will be refined during the contracting process. The SVRCD must receive invoices no later than the 5th of each month in order to adhere to their billing schedule.

Payments to the contractors shall be paid within thirty (30) days from receipt of the funds by the SVRCD from the funding agency, which can be as much as three months after invoice submittal for this particular grant. The SVRCD will make every effort to expedite payment to the contractor.

Bid Details

This contract will *not* be awarded based solely on the lowest bid. This project requires experience and references. Bidders will be evaluated using the Scoring Sheet (See Appendix I: Bid Form Attachment No. 6).

The Contractor shall submit the bid for activities identified in this Bid Packet using the Bid Forms

within Appendix I. Bid may be rejected if the Bid Forms are not used or are incomplete. Bids should reflect the following information:

Lump sum bids with details on:

- Snag cutting and piling, including equipment types
- Timing of operations

Additional Information

Site Location: This project is located Tennant, California. See maps in Appendix II for more information.

Directions to the Project Location: The project site can be accessed by driving 13 miles east from Highway 97 on Tennant Road to the community of Tennant.

Subcontracting: Any subcontractors must be identified along with the defined work they will perform on the bid form provided. The SVRCD will not refuse a bid based on the use of subcontractors but does retain the right to refuse the subcontractors selected. Contractor shall remain solely responsible for all subcontracted work.

Insurance: The Contractor is required to provide SVRCD with proof of appropriate insurance listing the SVRCD as additionally insured. All subcontractors also shall provide the insurance listed below.

General and Commercial Liability Insurance:

The Contractor shall provide commercial general liability insurance of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined for \$2,000,000 in effect to the Contractor.

Worker's Compensation Insurance:

The Contractor shall provide Worker's Compensation Insurance with Waiver of Subrogation. Employer's liability shall be not less than **\$1,000,000.00**.

Limited Operational Periods: Work within may have periods where operations cannot be done due to species of concern or weather conditions. Current LOPs may be lifted with appropriate surveys completed to protocol.

Labor Compliance: Contractor agrees to be bound by the provisions of the California State Labor code.

License: An LTO license is required under this contract.

Maps and Measurements: The maps are provided as Attachments. They are intended to show only the general size, shape, and location of the areas. If the maps conflict with the field marking, the field markings shall govern. Positions of features are approximate. The units have been determined by Global Positioning Systems (GPS) and/or Geographic Information Systems (GIS). If re-measurement of the acreage is desired by the contractor, notification shall be made upon written request. Requests for re-measurement shall be made within 10 days after work has been completed on the unit.

Rework and Re-inspection after Rework: If contract specifications are not met as determined by Project Manager, payment may not be made until the problem has been corrected, unless the Project Manager determines that a reduction in pay in lieu of rework is acceptable.

Safety: When Contractor's operations are in progress adjacent to or on all roads. Contractor shall furnish, install, and maintain all temporary traffic controls which provide the road user with adequate warning of hazardous or potentially hazardous conditions associated with Contractor's operations.

Protection of Improvements and Survey Monuments: The Contractor shall avoid any damage to improvements such as, but not limited to: trails, telephone lines, pipelines, structures, roads, fences, gates, utility poles, power lines, pedestals, survey markers or monuments, and survey witness trees. The contractor will be required to repair or pay fair market value to replace any damaged improvements.

CERTIFICATION OF COMPLIANCE: Contractor shall certify compliance with specific fire precautionary measures included in the attached Fire Plan. The certification shall be made prior to commencement of work and shall be updated if at any time during performance the conditions change.

Attachments

Appendix I

- Bid Form Attachment No. 1: Contractor Information
- Bid Form Attachment No. 2: Proposed Subcontractors
- Bid Form Attachment No. 3: Bid Schedule
- Bid Form Attachment No. 4: Project Questionnaire
- Bid Form Attachment No. 5: Work Plan
- Bid Form Attachment No. 6: Contractor Bid Scoring Sheet

Appendix II: Fire Plan

Appendix I

BID FORM ATTACHMENT NO. 1: Contractor Information

General Information:

Company
Name: _____

Company
Address: _____

Contact
Name: _____

Phone: _____ Fax: _____

Email: _____ Federal ID
or SSN #: _____

Years in
Business: _____ [License
Type]
License #: _____

Bid Information

Bidder agrees to accept as full payment the following total base bid price:

_____ dollars
(in words)

(in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor
Signature _____

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in the following schedule.

BID FORM ATTACHMENT NO. 2: PROPOSED SUBCONTRACTORS

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

<u>Subcontractor</u>	<u>Work</u>	<u>Dollar Amount</u>	<u>% of Total</u>

BID FORM ATTACHMENT NO. 3: Bid Schedule

Task No.	DESCRIPTION (confirm based on plans and specifications)	QTY.	UNIT	UNIT PRICE	TOTAL
1.0	Handwork	0.1	Acres		
Total Bid Cost:					

Units: LS = Lump sum; ac = acre

Pay items Description:**1.0 Handwork**

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to treat the trees marked for removal on the property.

BID FORM ATTACHMENT NO. 4: PROJECT QUESTIONNAIRE

Please initial _____ if contractor has **direct previous experience** fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If no **direct** previous experience, please list below who will assist in meeting this requirement.
Please include contact information and experience.

BID FORM ATTACHMENT NO. 5: WORK PLAN

Please use the following space to describe in sufficient detail the work plan or methods you will employ to accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements, safety and prevent damage to infrastructure. You may attach a written response to this packet if needed.

BID FORM ATTACHMENT NO. 6: Contractor Bid Scoring Sheet to be completed by SVRCD.
(Contractor does NOT fill out)

Contractor Bid Scoring Sheet			
Funding Source:	Caltrans and CAL FIRE		
Project Title:	Tennant Fire Restoration Project		
Bidder/Contractor:			
Total Bid Amount:			
Where does this Bid rank?			
		Y	N
	License(s) necessary to perform project:		
Experience with similar projects (based on References and/or RCD experience with Contractor and/or what is listed as experience):			
Exhibits an understanding of project through experience or has provided a sufficient workplan:			
Following requirements will be evaluated on the following scoring criteria:			
Scoring Criteria:	5= <i>Excellent</i>		
	3 = <i>Adequate</i>		
	0 = <i>Inadequate (cause for rejection of bid)</i>		
	Guarantee on Services:		
	Labor Compliance Experience (direct experience or hired):		
	Ability to implement project within stipulated timeframe:		
	Labor force and equipment to perform work:		
	Proposal for completing tasks:		
	Provide local jobs:		

Attachment: Fire Plan

FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS

1. SCOPE:

The provisions set forth below outline the responsibility for fire prevention and suppression activities and establish a suppression plan for fires within the contract area. The contract area is delineated by map in the contract. The provisions set forth below also specify conditions under which contract activities will be curtailed or shut down.

2. RESPONSIBILITIES:

A. Contractor

- (1) Shall abide by the requirements of this Fire Plan.
- (2) Shall take all steps necessary to prevent his/her employees, subcontractors and their employees from setting fires not required in completion of the contract, shall be responsible for preventing the escape of fires set directly or indirectly as a result of contract operations, and shall extinguish all such fires which may escape.
- (3) Shall permit and assist in periodic testing and inspection of required fire equipment. Contractor shall certify compliance with specific fire precautionary measures in the fire plan, before beginning operations during Fire Precautionary Period and shall update such certification when operations change.

3. TOOLS AND EQUIPMENT:

The Contractor shall comply with the following requirements during the fire precautionary period, as defined by unit administering contracts:

The Fire Precautionary Period is set by the State of California which is April 1 through December 1 of any year.

A. Fire Tools and Equipment: Contractor shall meet minimum requirements of Section 4428 of the California Public Resources Code (C.P.R.C.). Fire tools kept at each operating landing shall be sufficient to equip all employees in the felling, yarding, loading, chipping, and material processing operations associated with each landing. All required fire tools shall be maintained in suitable and serviceable condition for fire fighting purposes.

Trucks, tractors, skidders, pickups and other similar mobile equipment shall be equipped with and carry at all times a size 0 or larger shovel with an overall length of not less than 46 inches and a 2-1/2 pound axe or larger with an overall length of not less than 28 inches.

B. Fire Extinguishers: Contractor shall equip each internal combustion chipper with a fire extinguisher for oil and grease fires (4-A:60-B:C).

All Fire Extinguishers shall be mounted, readily accessible, properly maintained and fully charged.

C. Spark Arresters and Mufflers: Contractor shall equip each operating tractor and any other internal combustion engine with a spark arrester, except for motor vehicles equipped with a maintained muffler as defined in C.P.R.C. Section 4442 or tractors with exhaust-operated turbochargers. Spark Arresters shall be a model tested and approved as shown in the National Wildfire Coordinating Group Spark Arrester Guide, Volumes 1 and 2, and shall be maintained in good operating condition. Every motor vehicle subject to registration shall at all times be equipped with an adequate exhaust system meeting the requirements of the California Vehicle Code.

D. Power Saws: Each power saw shall be equipped with a spark arrester approved according to C.P.R.C. Section 4442 or 4443 and shall be maintained in effective working order. An Underwriters Laboratories (UL) approved fire extinguisher containing a minimum 14 ounces of fire retardant shall be kept with each operating power saw. In addition, a size 0 or larger shovel with an overall length of

not less than 38 inches shall be kept with each gas can but not more than 300 feet from each power saw when used off cleared landing areas.

4. **GENERAL**

- A. **State Law:** In addition to the requirements in this Fire Plan, the Contractor shall comply with all applicable laws of the State of California. In particular, see **California Public Resource Codes**.
- B. **Smoking:** Smoking shall not be permitted during fire season, except in a barren area or in an area cleared to mineral soil at least three feet in diameter. The Contractor shall sign designated smoking areas. Contractor shall post signs regarding smoking and fire rules in conspicuous places for all employees to see. Contractor's supervisory personnel shall require compliance with these rules. Under no circumstances shall smoking be permitted during fire season while employees are operating light or heavy equipment or walking or working in grass and woodlands.
- C. **Storage and Parking Areas.** Equipment service areas, parking areas, and gas and oil storage areas shall be cleared of all flammable material for a radius of at least 10 feet unless otherwise specified by local administrative unit. Small mobile or stationary internal combustion engine sites shall be cleared of flammable material for a slope distance of at least 10 feet from such engine.
- F. **Reporting Fires:** As soon as feasible but no later than 15 minutes after initial discovery, Contractor shall notify 911 emergency services of any fires on Contract Area or along roads used by Contractor. Contractor's employees shall report all fires as soon as possible.

When reporting a fire, provide the following information:

- Your Name
- Call back telephone number
- Project Name
- Location: Legal description (Township, Range, Section); and Descriptive location (Reference point)
- Fire Information: Including Acres, Rate of Spread and Wind Conditions.