



**SHASTA VALLEY  
RESOURCE CONSERVATION DISTRICT**

215 Executive Court, Suite A, Yreka, CA 96097

(530) 572.3120

[www.svrcd.org](http://www.svrcd.org)

## **West Mt. Shasta Defensible Space Pilot Project**

### **Group 8 and 9**

#### **\*Bid Packet\***

**Note: If you did not submit a Pre-Qualification Packet to the SVRCD prior to this bid packet, you cannot bid on this specific group of houses. Please fill out and return a Pre-Qualification Packet before the next bid cycle.** Prequalification packets are available located on our website or email

[afroelich@svrcd.org](mailto:afroelich@svrcd.org)

This will not be the only bid opportunity for this West Mt Shasta Defensible Space project. If you have any suggestions, observations, or difficulties, please let us know. This is a pilot program, and we are doing what we can to make the process understandable and as easy as possible, so your constructive and professional views are beneficial.

#### **Project Summary**

This Defensible Space Project is designed to assist local homeowners in the attempt to prevent residential structure damage and loss resulting from wildland fires carried through the wildland-urban interface by reducing fuel loading surrounding residential structures for up to 100 feet in all directions from the structure. The treatment area is comprised of dense mixed-conifer forests that risk carrying high severity wildfire through the interface of homes and forest. The treatments will adhere to Cal Fire Defensible Space requirements and recommendations to treat Zones 0, 1, and 2 as described below.

**Zone 0: 0-5 ft from structure.** No combustible materials in the area. Includes extension from wooden decks. Hardscaping.

**Zone 1: 5-30 ft from structure.** Shrubs and canopy well-spaced and pruned. Ground fuels reduced or removed.

**Zone 2: 30-100 ft from structure.** Trees thinned, pruned up to 8ft from ground. All chips are to be removed unless otherwise stated.

**\*Detailed Scope of Work, Summary Scope of Work and Bid Document will be provided via email to RSVP prior to morning of tour. A homeowner contact sheet will be handed out at the tour.**

**Contractor’s Obligations**

- **General Requirements:** Contractor will meet all requirements for the California Public Resource Code 429

**Bid Submission Requirements**

Submission of Bids:

The contractor should mail, hand deliver, or email their **bid** to the address listed below **to be received no later than 2pm on July 10, 2026**. Late submissions will not be accepted.

**Attn: Anna Froelich**  
**Shasta Valley RCD**  
**215 Executive Ct., Suite A**  
**Yreka, CA 96097**  
**afroelich@svrcd.org**

The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words **“Bid for the West Mt. Shasta Defensible Space Project Groups 8 and 9”**.

**Critical Dates**

**Pre-bid Site Visit Addresses will not be provided prior to the tour to protect the privacy of the homeowners. Please RSVP with Anna Froelich prior to tour date and the following documents will be sent to you.**

- **The excel documents that contain the Minimum Quality Standards (not needed for the tour)**
- **The Scope of Work (could be needed during tour)**
- **The Individual Bidding Sheets (not needed during tour)**

Contractors wishing to bid on this project are **required** to attend a pre-bid site visit scheduled on **June 26, 2026**. Those interested will meet at **9:00 am** at the Mt. Shasta Fish Hatchery.

**Anna Froelich**  
 Email: [afroelich@svrcd.org](mailto:afroelich@svrcd.org)  
 Phone: (530) 643-6040

**Christy Lee-McKinney**  
 Email: [cleemckinney@svrcd.org](mailto:cleemckinney@svrcd.org)  
 Phone: (541) 408-2269

**Dan Blessing**  
 Email: [dblessing@svrcd.org](mailto:dblessing@svrcd.org)  
 Phone: (805) 458-2684

**Quin McDowell**  
 Email: [qmcowell@svrcd.org](mailto:qmcowell@svrcd.org)  
 Phone: (530) 925-6687

**Contractual Commitment of Bid**

The contents of submitted bids will be considered the obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid or any contract which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail. Bids will be selected based on Best Quality.

**Contract Dates**

The Contractor shall not begin operations until the Notice to Proceed is issued. Contractor(s) are now required to complete their awarded tasks one house at a time with few exceptions. Houses will be split by Group between two or more contractors in the attempt to finish treatments quickly. Homeowners are aware that treatments may have to be postponed until the weather allows us to proceed.

**Treatment Start Date Goal:** July 28, 2026

**Treatment End Date Goal:** September 30, 2026

**Contractor Information:**

<b>Company Name:</b>	
<b>License Holder Name:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	
<b>Contact Person Name &amp; Title:</b>	
<b>Address/Phone/Email if different than above:</b>	

**Treatment Groups for bids:**

Please bid out each category individually for each property on separate attached form (Exhibit D will be emailed after bid tour). Please reach out if you have any questions about the Scope of Work format or the Summary of the Scope of Work that was sent prior to the bid tour. If there is a treatment you or your subcontractor are not licensed to perform, please leave blank. It will not affect your bid score. Each contractor is responsible for their own cleanup.

More details are available in the Summary and MQS.

**Task 1: Tree Removal and Tree Limbing (in all zones) Includes necessary brush removal.**

**Existing Log Removal** (could include cutting into rounds for homeowner) (in all zones)

A Timber Exemption is required if there is a plan to sell the timber. The Timber Exemption will be filed by SVRCD under the LTO's license, but the bid should subtract estimated value of the timber.

**Task 2: Stump Removal** (zones 0 and 1 only)

**Task 3: Remove brush, slash, small trees and chip. Remove debris/trash/brush/grasses and forbs. Remove miscellaneous combustible material (in all zones). Move firewood 30 feet from house and away from trees. May be placed in designated firewood area for the homeowner's convenience. Excludes brush removal in Task 1.**

**Task 4: Remove any remaining vegetation withing 5 ft zone, root ball any marked plants. Create 5 ft barrier of dirt around house/10ft around outbuildings and flammable liquid tanks** (Lay down weed barrier cloth along Zone 0 around house with 2 inches of selected rock on properties – see details in Scope of Work document) (in zone 0).

**Task 5: Clean debris off roof**

Clean all debris off roof and gutters. Clean debris from ground.

**Task 6: Replace wood fencing attached to the house**

Replace wooden fence or gate within 5 ft of main structure with CWMP approved non-combustible materials.

**Bid Validity**

Please specify the length of time this bid is valid for (must be a minimum of 30 days).

\_\_\_\_\_

**Bid Information**

Bidder agrees to accept as full payment the costs referred to on the Individual Bid Sheets as awarded by Task.

**Notes:** If awarded the bid, Progress Invoices are recommended and all invoices will be accepted before the 5<sup>th</sup> of every month. Work must be approved before invoices can be accepted. Please avoid sending Estimate Invoices as they may not be approved by CalOES. Please allow at least 30 days to receive payment after each invoice when SVRCD is operating on an advance. If the advance is not available,

please allow up to 90 days after SVRCD has submitted an invoice to CalOES. The RCD will make every effort to expedite the payment to the contractor.

Homeowners have the option of declining work up to three days after Tri-Party Agreement. If this occurs, bids for that property will be subtracted from the project and/or another house may be added to the group and will need an individual bid.

Contractors are awarded by Tasks and Tasks can be split between contractors at the RCD's discretion.

**BID FORM ATTACHMENT: PROPOSED SUBCONTRACTORS**

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

<b>Subcontractor</b>	<b>Work</b>	<b>Dollar Amount</b>	<b>% of Total</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor Signature: \_\_\_\_\_

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in the schedule.

**BID FORM ATTACHMENT: PROJECT QUESTIONNAIRE**

Please initial \_\_\_\_\_ if contractor has ***direct previous experience*** fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If there is no **direct** previous experience, please list below who will assist in meeting this requirement. Please include contact information and experience.

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**SVRCD Section. Contractors do not fill out.**

**BID FORM ATTACHMENT:** Contractor Bid Scoring Sheet to be completed by SVRCD. **(Contractor does NOT fill out)**

<b>Contractor Bid Scoring Sheet</b>	
Funding Source:	CAL FIRE and Cal OES
Project Title:	West Mt. Shasta Defensible Space
Bidder/Contractor:	
Total Bid Amount:	
Where does this Bid rank?	
	License(s) necessary to perform project:
Experience with similar projects (based on References and/or RCD experience with Contractor and/or what is listed as experience):	
Exhibits an understanding of project through experience and has provided a sufficient workplan. The work plan should address working close to homes. Is the plan reasonable? How they will address specialized tasks such as stump removal, tree removal, Zone 0 plant removal and rocking, and roof cleaning.	
Ability to implement project within stipulated timeframe. Do they have access to enough crews to meet their work plans? Are their crews experienced in this type of work?	
Does the work plan meet the objectives of the project? Will it lead to success for the bidder, SVRCD, and the landowner? Will it adequately protect the residences? Does it address safety concerns?	
<b>Following requirements will be evaluated on the following scoring criteria:</b>	
<b>Scoring Criteria:</b>	<i>5 = Excellent</i>
	<i>3 = Adequate</i>
	<i>0 = Inadequate (cause for rejection of bid)</i>
	Guarantee on Services:
	Labor Compliance Experience (direct experience or hired):

	Ability to implement project within stipulated timeframe:
	Labor force and equipment to perform work:
	Proposal for completing tasks:

**Exhibit A:** Map of participating properties

- Provided in individual folder that will be handed out at the beginning of tour

**Exhibit B:** Fire Safety Regulations

**Exhibit C:** Specific Obligations

**Exhibit D:** Bid Sheet (includes Minimum Quality Standards)

- PDF version will be emailed after bid tour.

**Exhibit E:** Excel Scope of Work and Summaries of the Scope of Work

- Emailed prior to bid tour after RSVP
- We recommend having summaries printed and present at bid tours.

Exhibit B:

**FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS**

1. **SCOPE:**

The provisions set forth below outline the responsibility for fire prevention and suppression activities and establish a suppression plan for fires within the contract area. The contract area is delineated by map in the contract. The provisions set forth below also specify conditions under which contract activities will be curtailed or shut down.

2. **RESPONSIBILITIES:**

A. Contractor

- (1) Shall abide by the requirements of this Fire Plan.
- (2) Shall take all steps necessary to prevent his/her employees, subcontractors and their employees from setting fires not required in completion of the contract, shall be responsible for preventing the escape of fires set directly or indirectly as a result of contract operations, and shall extinguish all such fires which may escape.
- (3) Shall permit and assist in periodic testing and inspection of required fire equipment.  
Contractor shall certify compliance with specific fire precautionary measures in the fire plan, before beginning operations during Fire Precautionary Period and shall update such certification when operations change.

3. **TOOLS AND EQUIPMENT:**

The Contractor shall comply with the following requirements during the fire precautionary period, as defined by unit administering contracts:

**The Fire Precautionary Period is set by the State of California which is April 1 through December 1 of any year.**

**A. Fire Tools and Equipment:** Contractor shall meet minimum requirements of Section 4428 of the California Public Resources Code (C.P.R.C.). Fire tools kept at each operating landing shall be sufficient to equip all employees in the felling, yarding, loading, chipping, and material processing operations associated with each landing. All required fire tools shall be maintained in suitable and serviceable condition for firefighting purposes.

Trucks, tractors, skidders, pickups and other similar mobile equipment shall be equipped with and carry at all times a size 0 or larger shovel with an overall length of not less than 46 inches and a 2-1/2 pound axe or larger with an overall length of not less than 28 inches.

**B. Fire Extinguishers:** Contractor shall equip each internal combustion chipper with a fire extinguisher for oil and grease fires (4-A:60-B:C).

All Fire Extinguishers shall be mounted, readily accessible, properly maintained and fully charged.

**C. Spark Arresters and Mufflers:** Contractor shall equip each operating tractor and any other internal combustion engine with a spark arrester, except for motor vehicles equipped with a maintained muffler as defined in C.P.R.C. Section 4442 or tractors with exhaust-operated turbochargers. Spark Arresters shall be a model tested and approved as shown in the.

National Wildfire Coordinating Group Spark Arrester Guide, Volumes 1 and 2, and shall be maintained in good operating condition. Every motor vehicle subject to registration shall at all times be equipped with an adequate exhaust system meeting the requirements of the California Vehicle Code.

**D. Power Saws:** Each power saw shall be equipped with a spark arrester approved according to C.P.R.C. Section 4442 or 4443 and shall be maintained in effective working order. An Underwriters Laboratories (UL) approved fire extinguisher containing a minimum 14 ounces of fire retardant shall be kept with each operating power saw. In addition, a size 0 or larger shovel with an overall length of not less than 38 inches shall be kept with each gas can but not more than 300 feet from each power saw when used off cleared landing areas.

#### 4. **GENERAL**

- A. **State Law:** In addition to the requirements in this Fire Plan, the Contractor shall comply with all applicable laws of the State of California. In particular, see **California Public Resource Codes**.
- B. **Smoking:** Smoking shall not be permitted during fire season, except in a barren area or in an area cleared to mineral soil at least three feet in diameter. The Contractor shall sign designated smoking areas. Contractor shall post signs regarding smoking and fire rules in conspicuous places for all employees to see. Contractor's supervisory personnel shall require compliance with these rules. Under no circumstances shall smoking be permitted during fire season while employees are operating light or heavy equipment or walking or working in grass and woodlands.
- C. **Storage and Parking Areas.** Equipment service areas, parking areas, and gas and oil storage areas shall be cleared of all flammable material for a radius of at least 10 feet unless otherwise specified by local administrative unit. Small mobile or stationary internal combustion engine sites shall be cleared of flammable material for a slope distance of at least 10 feet from such engine.
- F. **Reporting Fires:** As soon as feasible but no later than 15 minutes after initial discovery, Contractor shall notify 911 emergency services of any fires on Contract Area or along roads used by Contractor. Contractor's employees shall report all fires as soon as possible.

**When reporting a fire, provide the following information:**

- Your Name
- Call back telephone number
- Project Name
- Location: Legal description (Township, Range, Section); and Descriptive location (Reference point)
- Fire Information: Including Acres, Rate of Spread and Wind Conditions.

**Exhibit C:**

**Specific Obligations**

- (a) The Contractor warrants that the Business currently holds a valid license under the laws of the State of California to perform the work. Work performed will be done so in compliance with all applicable local, state, or federal statutes and regulations.
- (b) **Worksite:** Contractor shall at all times while Work is in progress have a competent job superintendent on the Worksite. The superintendent will be Contractor's representative at the Work site and shall have authority to act on behalf of Contractor. All directions given by SVRCD to the superintendent shall be binding on Contractor.
- (c) Contractor shall confine construction equipment, stored materials and equipment, and the operations of workers to only those areas prescribed by SVRCD. During the progress of the Work, Contractor shall keep the premises free from accumulation of waste materials, rubbish, and all other debris resulting from the Work. At the completion of the Work, Contractor shall remove all waste materials, rubbish, and debris from and about the premises, as well as all tools, appliances, construction equipment and machinery, and surplus materials, and shall leave the site clean. Contractor shall restore to their original conditions those portions of the site not designated for alteration by Contractor.
- (d) **Personnel:** Contractor shall utilize competent employees in performing the Work. At the request of SVRCD. Contractor shall replace on the Project any incompetent, unfaithful, abusive and/or disorderly person in Contractor's employ. SVRCD and Contractor shall each be promptly notified by the other of any complaints received. Smoking is prohibited at Homeowner's premises and Contractor shall assure that Contractor's employees, subcontractors and subcontractor's employees abide by this policy.
- (e) **Company Identification:** All Contractor's and subcontractors' vehicles shall have their company names located on the sides and all personnel shall be required to possess company identification or wear company attire while performing the Work.
- (f) **Alcohol/Drug Use:** Contractor understands the use and/or possession of alcohol or drugs on a Work site is strictly prohibited. This is defined as either coming to the Work site under the influence or the use of alcohol/drugs on the Work site. The contractor agrees to inform its subcontractors and employees of this policy. This policy is enforced at all times including lunch, and before and after Working hours on the site. Violation of this policy by Contractor, its employees, or subcontractors shall be grounds for immediate termination of this Agreement by Homeowner or SVRCD.

(g) **Working Hours:** Normal Work hours are from 8:00 A.M. to 5:00 P.M., Monday through Friday. Any changes in the Work hours must be agreed to by SVRCD, Homeowner, and Contractor and any subcontractors.

(h) **Permits:** Contractor should promptly secure all necessary licenses, permits, inspections and approvals required and allow all inspections of all Work by authorized personnel. Contractors shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction over the safety of persons or property, or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

All, injury, or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall be remedied by Contractor. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as the Work is completed and accepted by SVRCD.

(i) **Indemnification:** Contractor agrees to indemnify and hold harmless SVRCD and its affiliates from any and all liability resulting from injury, death, sickness, disease, property damage, theft, or any loss and expense by performance of this Agreement. Contractor agrees to pay reasonable attorney's fees if **Error! Reference source not found.** is required to defend or prosecute any claim or action arising out of this Agreement not caused by act or omission on the part of SVRCD. It is understood that Contractor is acting in the capacity of an Independent Contractor with the respect to Homeowner.

(j) **Warranty:** Contractor shall guarantee to correct any Work that fails to conform to the Contract Documents and shall correct such defects due to faulty materials, equipment, or workmanship which appear during the progress of the Work or within a period of one (1) year from the date of final inspection and acceptance or such longer periods of time as may be specified by law or by the terms of any special guarantees required by the Contract Documents. The provisions of this Agreement apply to Work done by subcontractors as well as Work done by Contractor. Furthermore, Contractor shall furnish Homeowner with all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Agreement.

(k) **Delays and Damages:** Contractor agrees to make no claim for extra or additional costs attributable to any delays, inefficiencies, or interference in the performance of this Agreement occasioned by any act or omission to act by SVRCD except as provided in this Agreement. Contractor also agrees any such delay, inefficiency, or interference shall be accounted for only as an extension of additional time given to complete the Work in accordance with the provisions in the standard specification.