



**Spencer Fuel Treatment Project - III**  
**BID PACKET**  
August 12, 2026

**\*\*This Project is funded by CAL FIRE \*\***

**Project Summary**

The intent of this project is to mechanically treat approximately 95 acres of private land via mechanically masticating vegetation and handwork in the Oak groves. The treatment areas are separated into the following treatment units:

| Unit #       | Acres |
|--------------|-------|
| 1-Mechanical | 65    |
| 2-Handwork   | 30    |

The project will remove brush species, dead and dying trees, and up to 90% of juniper creating reduced surface fuels, ladder fuels, and creating a well-spaced canopy. The project will enhance rangeland habitat, promote the reintroduction of native grasses, and promote the development and the reestablishment of oak woodlands. The long-term goal is to create conditions to facilitate the use of prescribed fire on the landscape and allow Cal Fire to demonstrate the effectiveness of these treatments.

*Funding for this project is provided by the California Department of Forestry and Fire Protection's Fire Prevention Program as part of the California Climate Investments Program.*

Implementation must not begin before receiving the Notice to Proceed.

**Contractor's Obligations**

The Bidder must analyze and respond to all sections of this Bid Packet providing sufficient information to allow the SVRCD to evaluate the bids. The Contractor, by submitting its bids, agrees that any costs incurred by the Contractor in responding to this Bid Packet, are to be borne by Contractor and may not be billed to the SVRCD.

The Bidder must complete and submit all attachments in Appendix I, in the order listed. If the SVRCD has any confusion or difficulty in retrieving the required information from a Contractor's bid, it may result in the disqualification of such bid.

## **Bid Submission Requirements**

### **Submission of Bids:**

The contractor should email, mail, or hand deliver their **sealed bid** to the address listed below **by 2pm on September 11, 2026**. Hard copies or emailed will be accepted.

**Shasta Valley RCD  
215 Executive Ct., Suite A  
Yreka, CA 96097**

The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words **“Bid for the Spencer Fuel Treatment Project III”**.

Emailed bids shall be sent to [mpappas@svrkd.org](mailto:mpappas@svrkd.org). Please make the Subject titled **“Bid for the Spencer Fuel Treatment Project III”** Followed by your company’s name.

## **Critical Dates**

### **Pre-bid Site Visit**

Contractors wishing to bid on this project may attend a pre-bid site visit scheduled on **August 27, 2026, at 10:00**. Those interested will meet at Dotty’s on North Highway 3 in Etna. Representatives of the SVRCD and CAL FIRE will be present to discuss the project.

Mallory Bridwell, Project Manager  
Email: [mpappas@svrkd.org](mailto:mpappas@svrkd.org)  
Phone: 530.925.9976

### **Bid Due Date**

Bids shall be received by the SVRCD on or before, **September 11, 2026, at 2:00 pm** at the SVRCD address listed above. Late submissions will not be accepted.

### **Contract Dates**

The Contractor shall not begin operations until the Notice to Proceed is issued. All work shall be completed by **December 1, 2027**.

### **Contractual Commitment of Bid**

The contents of submitted bids will be considered obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid and any contract, which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail.

### **Project Specifications**

The contractor is expected to follow the project specifications, site plans, permit requirements, and all state and county laws and standards for this project.

The Spencer Fuel Treatment project is designed to reduce surface and ladder fuels to facilitate desirable conditions for the introduction of prescribed fire and improve oak woodland habitat. The project will entail the use of mechanical equipment where feasible to mechanically pile and brush small conifers in areas of < 45% slope. In areas with steep slopes (> 45%) the use of a tethered mastication is to be used. Manual treatments such as hand cutting and piling may also be employed. Oak trees to be retained.

**Cutting specifications: For Mechanical and Handwork**

- Pluck and pile or masticate all conifers  $\leq 8''$  DBH; whenever possible cut and space conifer trees outside of the drip line of healthy oak trees
- Pluck and pile or masticate all Juniper trees up to 8'' DBH to 4'' from ground level, removing all juniper within the dripline of healthy oak trees.
- Pluck and pile or masticate all brush regardless of species.
- Cut all stumps to less than 4 inches from the ground height
- Masticate or pile existing and created ground fuels; pre-existing logs < 12'' in diameter will be piled or chipped through mechanical mastication
- Masticate, chip, or pile all cut material regardless of size and existing ground fuels
- Where slash, logs, or brush is piled, make piles as large as feasible with the goal to keep the total number of piles to a minimum.
- All piles will be covered with plastic sheeting such that the center stays dry
- Any vegetation that is felled outside of the project area will be carried back into the unit for treatment
- All effort shall be made to avoid damaging residual trees from mechanical equipment

**Special Requirements:**

- All damaged trees as described below shall be cut:
  - Trees with scars or open wounds on the lower stem involving more than one-half (1/2) of the circumference of the stem
- No healthy oaks shall be removed within existing oak woodland patches unless identified and directed by the project manager or the Cal Fire representative
- Prune residual trees by lopping low branches up to a minimum height of 8' or heights necessary to retain 50% or more of the live crown

**Protection of Sensitive Wildlife Species:**

- No Sensitive Species were identified under the VMP.

**Boundaries:**

- The boundaries depicted on the project area map delineate the treatment unit. Unit boundaries may be tentatively flagged with pink flagging. A georeferenced digital map will be provided to help Contractor identify unit boundaries using GPS assisted technology. In general, project boundaries will follow existing fence lines. Any work near or along fence lines shall be discussed with the project manager or CAL FIRE representative prior to and periodically during project implementation.

**Safety:**

- Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the work.
- During the contract performance, Contractor shall protect the lives and health of workers

performing the work and other persons who may be affected by the work and prevent damage to property adjacent to the project.

- Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety, of persons or property or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

### Work progress:

Contractor's operations shall progress in a workmanlike and orderly manner to avoid accidentally leaving untreated areas, with workers regularly connecting treated areas. At the end of each workday, no "islands" of untreated areas shall be left within areas that have been treated.

### Payment Schedule

Contractor will submit invoices only upon the completion of individual units within their entirety. For example, if the contractor completes all work within Unit 1 they may submit an invoice for all acres associated with that unit. If the contractor has begun, but not completed, work in another unit, those acres may not be included in the invoice submission. The SVRCD submits invoices to the Granting Agency on a monthly basis. The schedule is negotiable and will be refined during the contracting process. The SVRCD must receive invoices no later than the 5th of each month in order to adhere to the SVRCD's billing schedule.

Payments to the contractors shall be paid within thirty (30) days from receipt of the funds by the SVRCD from the funding agency, which can be as much as three months after invoice submittal for this particular grant. SVRCD will make every effort to expedite payment to the contractor.

### Bid Details

**This contract will *not* be awarded based solely on the lowest bid.** This project requires experience and references as described in the Additional Information section under the subheading *References & Required Experience* (p. 7). Bidders will be evaluated using the Scoring Sheet (See Appendix I: Bid Form Attachment No. 5).

The Contractor shall submit the bid for activities identified in this Bid Packet using the Bid Forms within Appendix I. Bid may be rejected if the Bid Forms are not used or are incomplete. Bids should reflect the following information:

Lump sum and per acre bids with details on:

- Treatment plan for project area, including equipment types
- Ability to implement project within stipulated timeframe
- Timing of operations
- Use of hand crews on steep ground
- Use of subcontractors if applicable
- Traffic Control

### Additional Information

***Site Locations:*** The project is located on private lands within the foothills on the southeastern side of Scott Valley near the town of Etna.

See map in Appendix II for more information.

***Directions to the Project locations:*** The project is located on the Spencer Ranch. The project site can be accessed through East Callahan Rd.

***Subcontracting:*** Any subcontractors must be identified along with the defined work they will perform on the bid form provided. The SVRCD will not refuse a bid based on the use of subcontractors but does retain the right to refuse the subcontractors selected. Contractor shall remain solely responsible for all subcontracted work.

***References & Required Experience:*** This project requires that the contractor has experience in mastication. Contractor will provide proof of completion and references two (2) projects of similar size and scope (as determined by the SVRCD Project Manager). References should speak to the contractor's experience in the type of work identified in the Project Specifications (p. 3). References should include a contact name and current phone numbers.

***Insurance:*** The Contractor is required to provide SVRCD with proof of appropriate insurance listing the SVRCD as additionally insured.

***General and Commercial Liability Insurance:***

The Contractor shall provide commercial general liability insurance of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined for \$2,000,000 in effect to the Contractor.

***Worker's Compensation Insurance:***

The Contractor shall provide Worker's Compensation Insurance with Waiver of Subrogation. Employer's liability shall be no less than **\$1,000,000.00**.

***Commercial Automobile Insurance on Owned, Hired, and/or Non-Owned vehicles:***

The Contractor shall provide Commercial Automobile Insurance on Owned, Hired, and/or Non-Owned vehicles of no less than **\$1,000,000.00** policy.

***Disputes:*** Disputes regarding awarding of bids will be decided by the SVRCD Board. Written appeal must be received within 10 days of award.

***Limited Operational Periods:*** Work within may have periods where operations cannot be done due to species of concern or weather conditions. Current LOP's may be lifted with appropriate surveys completed to protocol.

***Labor Compliance:*** Contractor agrees to be bound by all the provisions of the California State Labor code.

***Maps and Measurements:*** The maps are provided as Attachments. They are intended to show only the general size, shape, and location of the areas. If the maps conflict with the field marking, the field markings shall govern. Positions of features are approximate. The units have been determined by Global Positioning Systems (GPS) and/or Geographic Information Systems (GIS). If re-measurement of the acreage is desired by the contractor, notification shall be made upon written request. Requests for re-measurement shall be made within 10 days after work has been completed on the unit.

***Rework and Re-inspection after Rework:*** If inspection results are below 90% and excess trees or brush constitute a part of the deficiency, payment may not be made until the problem has been corrected, unless the Project Manager determines that a reduction in pay in lieu of rework is acceptable.

***Safety:*** When Contractor's operations are in progress adjacent to or on all roads. Contractor shall furnish, install, and maintain all temporary traffic controls which provide the road user with adequate warning of hazardous or potentially hazardous conditions associated with Contractor's operations.

***Protection of Improvements and Survey Monuments:*** The Contractor shall avoid any damage to improvements such as, but not limited to: trails, telephone lines, pipelines, structures, roads, fences, gates, utility poles, power lines, pedestals, survey markers or monuments, and survey witness trees. The contractor will be required to repair or pay fair market value to replace any damaged improvements.

***CERTIFICATION OF COMPLIANCE:*** Contractor shall certify compliance with specific fire precautionary measures included in the attached Fire Plan. The certification shall be made prior to commencement of work and shall be updated if at any time during performance the conditions change.

## **Attachments**

### **Appendix I**

- Bid Form Attachment No. 1: Contractor Information
- Bid Form Attachment No. 2: Proposed Sub-Contractors
- Bid Form Attachment No. 3: Bid Schedule
- Bid Form Attachment No. 4: Project Questionnaire
- Bid Form Attachment No. 5: Contractor Scoring Sheet Example (Contractor does ***not*** fill out)
- Bid Form Attachment No. 6: Work Plan

### **Appendix II**

- Exhibit A: Project Map
- Exhibit B: Fire Plan

# Appendix I

## BID FORM ATTACHMENT NO. 1: Contractor Information

Bid Due Date: **September 11, 2026, at 2:00 pm**

### General Information:

Company  
Name: \_\_\_\_\_

Company  
Address: \_\_\_\_\_

Contact  
Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Federal ID  
or SSN #: \_\_\_\_\_

Years in  
Business: \_\_\_\_\_ QAL (or  
equivalent)  
and LTO  
License #: \_\_\_\_\_

**References:** Provide 3 references, with contact names and phone numbers for each reference.

1. (CONTACT NAME) \_\_\_\_\_ (PHONE) \_\_\_\_\_

(BUSINESS NAME) \_\_\_\_\_

2. (CONTACT NAME) \_\_\_\_\_ (PHONE) \_\_\_\_\_

(BUSINESS NAME) \_\_\_\_\_

3. (CONTACT NAME) \_\_\_\_\_ (PHONE) \_\_\_\_\_

(BUSINESS NAME) \_\_\_\_\_

**Bid Validity**

Please specify the length of time this bid is valid for (must be a minimum of 30 days).

\_\_\_\_\_

**Bid Information**

Bidder agrees to accept as full payment the following total base bid price:

\_\_\_\_\_ dollars  
(in words)

\_\_\_\_\_  
(in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor

Signature\_\_\_\_\_

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in the following schedule.

**BID FORM ATTACHMENT NO. 2: PROPOSED SUBCONTRACTORS**

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded to subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

| <u>Subcontractor</u> | <u>Work</u> | <u>Dollar Amount</u> | <u>% of Total</u> |
|----------------------|-------------|----------------------|-------------------|
| _____                | _____       | _____                | _____             |
| _____                | _____       | _____                | _____             |

**BID FORM ATTACHMENT NO. 3: Bid Schedule**

| <b>Task No.</b> | <b>DESCRIPTION (confirm based on plans and specifications)</b> | <b>QTY.</b> | <b>UNIT</b> | <b>UNIT PRICE</b> | <b>TOTAL</b> |
|-----------------|----------------------------------------------------------------|-------------|-------------|-------------------|--------------|
| 1.0             | Mechanical                                                     | 65          | ac          |                   |              |
| 2.0             | Handwork                                                       | 30          | ac          |                   |              |
|                 |                                                                |             |             |                   |              |
|                 |                                                                |             |             |                   |              |
| Total Bid Cost: |                                                                | 95          |             |                   |              |

Units: LS = Lump sum; ac = acre

**Pay items Description:****1.0 Mechanical Treatment**

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications of this 65 acre area. Mechanical treatment may require use of a tether system on steep slopes.

**2.0 Handwork Treatment**

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to handwork this 30 acre area.

**BID FORM ATTACHMENT NO. 4: PROJECT QUESTIONNAIRE**

Please initial \_\_\_\_\_ if contractor has ***direct previous experience*** fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If no **direct** previous experience, please list below who will assist in meeting this requirement.  
Please include contact information and experience.

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**BID FORM ATTACHMENT NO. 5:** Contractor Bid Scoring Sheet to be completed by SVRCD.  
**(Contractor does NOT fill out)**

|                                                                                                                                   |                                                           |   |   |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|---|---|
| <b>Contractor Bid Scoring Sheet</b>                                                                                               |                                                           |   |   |
| Funding Source:                                                                                                                   | CAL FIRE                                                  |   |   |
| Project Title:                                                                                                                    | Spencer Fuel Treatment Project III                        |   |   |
| Bidder/Contractor:                                                                                                                |                                                           |   |   |
| Total Bid Amount:                                                                                                                 |                                                           |   |   |
| Where does this Bid rank?                                                                                                         |                                                           |   |   |
|                                                                                                                                   |                                                           |   |   |
|                                                                                                                                   |                                                           | Y | N |
|                                                                                                                                   | License(s) necessary to perform project:                  |   |   |
|                                                                                                                                   |                                                           |   |   |
| Experience with similar projects (based on References and/or RCD experience with Contractor and/or what is listed as experience): |                                                           |   |   |
| Exhibits an understanding of project through experience or has provided a sufficient workplan:                                    |                                                           |   |   |
| <b>Following requirements will be evaluated on the following scoring criteria:</b>                                                |                                                           |   |   |
| <b>Scoring Criteria:</b>                                                                                                          | 5 = <i>Excellent</i>                                      |   |   |
|                                                                                                                                   | 3 = <i>Adequate</i>                                       |   |   |
|                                                                                                                                   | 0 = <i>Inadequate (cause for rejection of bid)</i>        |   |   |
|                                                                                                                                   | Guarantee on Services:                                    |   |   |
|                                                                                                                                   | Ability to implement project within stipulated timeframe: |   |   |
|                                                                                                                                   | Labor force and equipment to perform work:                |   |   |
|                                                                                                                                   | Proposal for completing tasks:                            |   |   |
|                                                                                                                                   | Provide local jobs:                                       |   |   |
|                                                                                                                                   |                                                           |   |   |
|                                                                                                                                   |                                                           |   |   |
|                                                                                                                                   |                                                           |   |   |

**BID FORM ATTACHMENT NO. 6: WORK PLAN**

Please use the following space to describe in sufficient detail the work plan or methods you will employ to gain site access and accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements, safety, and prevent damage to infrastructure. Photographs or detailed descriptions of available equipment may help determine capabilities. Photos of previous work may also be beneficial. You may attach a written response to this packet if needed.

## Appendix II

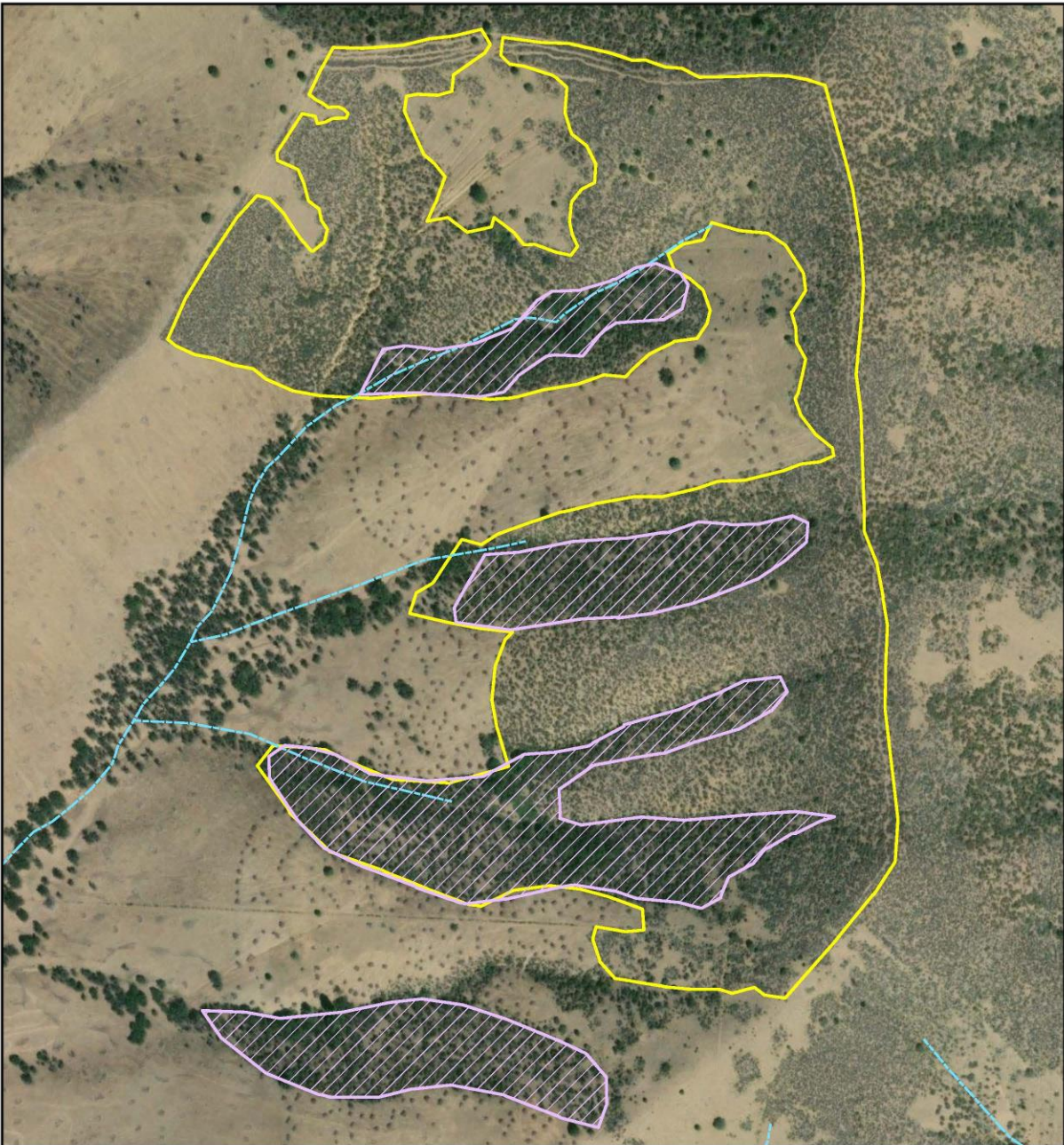
### **Exhibit A**

Attached: Spencer Fuel Treatment Project III map

### **Exhibit B**

Attached: FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS – 2 pages

### **Exhibit A**



**Spencer Treatment**

-  Handwork Treatment Area
-  Tethered Mastication Treatment Area
-  Watercourses



**SHASTA VALLEY**  
RESOURCE CONSERVATION DISTRICT

0 165 330 660 Feet

N  
Scale: 1:5,000  
Date: 6/23/2026

## Exhibit B

### FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS

#### 1. SCOPE:

The provisions set forth below outline the responsibility for fire prevention and suppression activities and establish a suppression plan for fires within the contract area. The contract area is delineated by map in the contract. The provisions set forth below also specify conditions under which contract activities will be curtailed or shut down.

#### 2. RESPONSIBILITIES:

Contractor

**(1) Shall abide by the requirements of this Fire Plan.**

(2) Shall take all steps necessary to prevent his/her employees, subcontractors and their employees from setting fires not required in completion of the contract, shall be responsible for preventing the escape of fires set directly or indirectly as a result of contract operations, and shall extinguish all such fires which may escape.

**(3) Shall permit and assist in periodic testing and inspection of required fire equipment. Contractor shall certify compliance with specific fire precautionary measures in the fire plan, before beginning operations during Fire Precautionary Period and shall update such certification when operations change.**

#### 3. TOOLS AND EQUIPMENT:

The Contractor shall comply with the following requirements during the fire precautionary period, as defined by unit administering contracts:

**The Fire Precautionary Period is set by the State of California which is April 1 through December 1 of any year.**

**A. Fire Tools and Equipment:** Contractor shall meet minimum requirements of Section 4428 of the California Public Resources Code (C.P.R.C.). Fire tools kept at each operating landing shall be sufficient to equip all employees in the felling, yarding, loading, chipping, and material processing operations associated with each landing. All required fire tools shall be maintained in suitable and serviceable condition for fire fighting purposes.

Trucks, tractors, skidders, pickups and other similar mobile equipment shall be equipped with and carry at all times a size 0 or larger shovel with an overall length of not less than 46 inches and a 2-1/2 pound axe or larger with an overall length of not less than 28 inches.

**B. Fire Extinguishers:** Contractor shall equip each internal combustion chipper with a fire extinguisher for oil and grease fires (4-A:60-B:C).

All Fire Extinguishers shall be mounted, readily accessible, properly maintained and fully charged.

- 1.1. **C. Spark Arresters and Mufflers:** Contractor shall equip each operating tractor and any other internal combustion engine with a spark arrester, except for motor vehicles equipped with a maintained muffler as defined in C.P.R.C. Section 4442 or tractors with exhaust-operated turbochargers. Spark Arresters shall be a model tested and approved as shown in the National Wildfire Coordinating Group Spark Arrester Guide, Volumes 1 and 2, and shall be maintained in good operating condition. Every motor vehicle subject to registration shall at all times be equipped with an adequate exhaust system meeting the requirements of the California Vehicle Code.
- 1.2. **D. Power Saws:** Each power saw shall be equipped with a spark arrester approved according to C.P.R.C. Section 4442 or 4443 and shall be maintained in effective working order. An Underwriters Laboratories (UL) approved fire extinguisher containing a minimum 14 ounces of fire retardant shall be kept with each operating power saw. In addition, a size 0 or larger shovel with an overall length of not less than 38 inches shall be kept with each gas can but not more than 300 feet from each power saw when used off cleared landing areas.

4. **GENERAL**

- A. **State Law:** In addition to the requirements in this Fire Plan, the Contractor shall comply with all applicable laws of the State of California. In particular, see **California Public Resource Codes**.
- 1.3. **B. Smoking:** Smoking shall not be permitted during fire season, except in a barren area or in an area cleared to mineral soil at least three feet in diameter. The Contractor shall sign designated smoking areas. Contractor shall post signs regarding smoking and fire rules in conspicuous places for all employees to see. Contractor's supervisory personnel shall require compliance with these rules. Under no circumstances shall smoking be permitted during fire season while employees are operating light or heavy equipment or walking or working in grass and woodlands.
- C. **Storage and Parking Areas.** Equipment service areas, parking areas, and gas and oil storage areas shall be cleared of all flammable material for a radius of at least 10 feet unless otherwise specified by local administrative unit. Small mobile or stationary internal combustion engine sites shall be cleared of flammable material for a slope distance of at least 10 feet from such engine.
- F. **Reporting Fires:** As soon as feasible but no later than 15 minutes after initial discovery, Contractor shall notify 911 emergency services of any fires on Contract Area or along roads used by Contractor. Contractor's employees shall report all fires as soon as possible.

**When reporting a fire, provide the following information:**

- Your Name
- Call back telephone number
- Project Name
- Location: Legal description (Township, Range, Section); and Descriptive location (Reference point)
- Fire Information: Including Acres, Rate of Spread and Wind Conditions.