

Shasta Valley Resource Conservation District
215 Executive Court, Suite A
Yreka, CA 96097
www.svr.cd.org



**Burn Assistance 2026
BID PACKET**
August 27, 2026

Project Summary

The intent of this project is to provide staffing and expertise for prescribed fire projects. The Shasta Valley Resource Conservation District (SVRCD) will order crews to accomplish prescribed burning preparation and assist with implementation within Siskiyou County.

The funded project is located within Siskiyou County on a variety of privately owned properties. The objective of the project is to reduce hazardous fuels through prescribed fire (both pile and broadcast burning) preparation and/or implementation activities.

The Contractor shall provide all labor, supervision, transportation, operating supplies and equipment necessary to complete the project. The Contractor shall develop a plan of operations to organize, accomplish, and direct all operations for the necessary work when provided the resource objectives for the project.

Multiple Contractors may be awarded under this solicitation and requested at the time of need under separate Task Orders. Task Orders may be ordered from the date of award of this contract until July 1, 2027.

Contractor's Obligations

The Bidder must analyze and respond to all sections of this Bid Packet providing sufficient information to allow the SVRCD to evaluate the bids. The Contractor, by submitting its bids, agrees that any costs incurred by the Contractor in responding to this Bid Packet, are to be borne by Contractor and may not be billed to the SVRCD.

The Bidder must complete and submit all attachments in Appendix I, in the order listed. If the SVRCD has any confusion or difficulty in retrieving the required information from a Contractor's bid, it may result in the disqualification of such bid.

Bid Submission Requirements

Bids will be accepted by hardcopy hand or mail delivery, or electronically via email.

For hardcopy mail or hand delivery, Contractor should ensure delivery of their **sealed bid** to the address listed below **by 2pm on September 15, 2026**.

**Shasta Valley RCD
215 Executive Court, Suite A
Yreka, CA 96097**

The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words **“Bid for SVRCD Burn Assistance 2026 Project.”**

Electronic bids shall be sent to Patty Grantham, Project Manager, at pgrantham@svrcd.org. Please make the subject line **“Bid for the SVRCD Burn Assistance 2026 Project”** followed by your company’s name.

Critical Dates

Bid Due Date

Bids shall be received by the SVRCD on or before **September 15, 2026, at 2:00 pm** at the SVRCD address listed above. Late submissions will not be accepted.

Contract Dates

The Contractor shall not begin operations until the Notice to Proceed is issued. All work shall be completed by July 1, 2027.

Contractual Commitment of Bid

The contents of submitted bids will be considered obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid and any contract, which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail.

Worker Protections

Personal protective equipment

1. OSHA's General Industry personal protective equipment (PPE) standard contains the general requirements for the provision of personal protective equipment and requires employers to perform a hazard assessment to select appropriate PPE for hazards that are present or likely to be present in the workplace. OSHA requires that many categories of personal protective equipment meet or be equivalent to standards developed by the American National Standards Institute (ANSI).
2. Before a worker begins operating equipment, the Contractor shall train the workers on the safe operation and use of the equipment.
3. The Contractor shall provide the appropriate personal protective equipment for the work required to be performed in the contract, wherever necessary by reason of hazards or processes encountered that may cause injury or impairment in the function of any part of the body. Except for foot protection, all PPE must be provided by the employer at no cost to the employee. Includes:
 - Head Protection
 - Hearing Protection
 - Eye/Face Protection
 - Leg Protection
 - Foot Protection
 - Hand Protection

4. PPE must be sanitary and in reliable condition. Do not use defective or damaged PPE. PPE must be inspected prior to use on each work shift to ensure it is in serviceable condition.
5. A checklist of applicable PPE guidelines typical for the work performed under this contract is provided. This does not relieve the Contractor of the responsibility of performing a risk assessment or providing the necessary PPE for their operations.

Order Limitations

(a) *Minimum order.* When the SVRCD requires supplies or services covered by this contract in an amount of less than **\$2,500**, the SVRCD is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) *Maximum order.* The Contractor is not obligated to honor-

- (1) Any order for a single item in excess of **\$50,000**
- (2) Any order for a combination of items in excess of **\$250,000**

Project Specifications

Contractor is expected to follow the project specifications, site plans, permit requirements, and all state and county laws and standards for this project. The Contractor would be required to provide three (3) and five (5) person modules for burn preparation and implementation. Crews could be ordered to construct handline and other tasks associated with preparing areas for burning.

Understory surface and ladder fuels will be treated with the objective to promote surface fire with flame lengths of four feet or less to facilitate direct suppression operations and reduce the risk of crown fire initiation. This will be done by reducing fuels to less than five tons per acre in the treatment areas. The intensity of these treatments will vary widely and depend on site specific conditions across the project area. Treatments will focus on the removal of young and/or suppressed advanced regeneration, removing slash and jackpot accumulations, removing medium and large shrubs where they contribute to vertical and horizontal fuel continuity and removing lower branches from residual trees.

Burn Preparation and Implementation Modules

Three-Person and Five-Person Burn Preparation Modules

Crews may be ordered by the SVRCD when the SVRCD needs preparation assistance in one or more burn units. These operations include the following: building, trimming, and re-covering handpiles, handline construction, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees ≤ 8 inches dbh, and pruning trees. Crews can be ordered for any one of the above operations, a combination, or all of the operations. Modules should be prepared to hike up to one mile from the vehicle to the work location.

Work assignments are based on an 8-hour or 10-hour workday excluding travel, lunch, and breaks. Multiple modules may be requested for any given day. Requests for modules will occur at least 48 hours prior to the expected reporting time at the work location (or a timeframe specified in an individual Task Order). Cancellations of ordered modules will occur 18 hours prior to the scheduled reporting date/time (unless otherwise specified in an individual Task Order).

The following are the description of requirements for personnel, transportation, and equipment.

1. Depending on the order, three (3) or (5) persons. At least one person will be able to handle administrative responsibilities for the module on behalf of the Contractor; this person shall be proficient in written and spoken English.

2. Transportation: 1 vehicle capable of operating on narrow, unpaved roads.
3. Equipment for 3-person module: 3 chainsaws (saw gas and supplies), 3 chainsaw chaps, 2 pulaskis, 2 shovels, 2 scrapers, one backpack pump. Equipment for a 5-person module: 4 chainsaws (saw gas and supplies), 4 chainsaw chaps, 3 pulaskis, 3 shovels, 3 scrapers, 1 backpack pump

Three-Person and Five-Person Burn Implementation Modules

Three-Person or Five-Person Burn Implementation Modules may be ordered by the SVRCD on a daily basis in need of preparation or implementation assistance in one or more burn units. Multiple modules may be requested for any given day. Requests for modules will occur at least 48 hours prior to the expected reporting time at the work location (or a timeframe specified in an individual Task Order). Cancellations of ordered modules will occur 18 hours prior to the scheduled reporting date/time (unless otherwise specified in an individual Task Order).

Preparation operations include the following: building, trimming, and re-covering hand piles, handline construction, chipping, thinning, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees less than 8 inches dbh, pruning, or implementation of prescribed fire operations.

Implementation of prescribed fire operations may include the following: igniting hand piles and machine piles, igniting broadcast burn units, monitoring for spot fires and slop-overs, constructing fireline around spot fires and slop-overs or to halt fire spread within a unit, extinguishing spot fires and slopovers with water, mop-up, and patrol. Definitions of the activities will adhere to National Wildfire Coordinating Group (NWCG) definitions (<https://www.nwcg.gov/glossary/a-z>).

Modules can be ordered for any one of the above operations, a combination, or all of the operations. Modules shall be prepared to hike up to one mile from the vehicle to the work location. Task Orders will be based on an 8-hour or 10-hour workday excluding travel, lunch, and breaks.

Site specific direction will be given daily by the project manager. In some cases, the project inspector may be the prescribed fire burn boss. Site-specific project specifications will be addressed in each Task Order.

Fire Line Work Requirements for Burn Implementation Modules

Personal Protective Equipment

In addition to the PPE identified on page 2 in Workers Protection section, burn implementation modules (each person) must also be outfitted with a head lamp (with batteries and attachment for mounting to hard hat), canteen (at least (1) quart size canteen full of water, two (2) is recommended), and flame resistant or natural fiber clothing (long sleeve shirt and long pants).

Note: It is recommended that firefighters wear a short-sleeved t-shirt, underwear, and socks under flame resistant clothing. T-shirt, underwear, and socks should be made of 100% cotton, wool, or a 100% flame resistant blend of fibers.

Qualifications for Burn Implementation Modules

At least one person on each burn implementation module will meet the NWCG qualifications for

Firefighter 2 (FFT2).

Physical Demands

Work under this contract requires strenuous physical exertion for extended periods including walking, climbing, chopping, throwing, lifting, pulling and frequently carrying objects weighing fifty (50) pounds or more.

Smoke

Prescribed fire implementation involves exposure to smoke. Information on smoke impacts can be found in the NWCG Smoke Management Guide for Prescribed Fire (<https://www.nwcg.gov/sites/default/files/publications/pms420-2.pdf>).

Fireline Construction and Maintenance

Cutting brush and small diameter trees in a 16-foot wide, 7-foot high strip using chainsaws, as well as construction of a hand line to bare mineral soil 24 inches wide using hand tools.

Saw Strip

- a) A 16-foot wide saw strip shall be constructed along a designated line. The saw cut shall be positioned such that its situated 12 feet on the side of the fire line within the unit and 4 feet outside of unit.
- b) Live and dead brush, live conifers, and hardwoods 8 inches dbh or less shall be cut to a minimum stump height of 6 inches. Trees shall be flush cut to avoid protruding sharp stobs.
- c) Within the 16-foot saw line strip, trees above 8 inches dbh shall be limbed to a height of 7 feet.
- d) All cut material shall be removed outside of the 16 foot saw line to the side opposite the unit. Material removed shall be lopped and scattered to a depth not to exceed 20 inches. If situation allows for slash to be left inside of unit boundary, COR approval is needed.

Handline

- a) Handline will be constructed along the center line of a flag line designated by the SVRCD project manager. The line shall be 24 inches wide and cleared of all vegetation, litter and duff to bare mineral soil.
- b) The berm created by construction of the hand line will be on the side of the handline opposite the unit. The berm will be knocked down with hand tool to less than 6 inches in height unless another height is agreed upon by the SVRCD project manager.
- c) A 10-foot section will be removed of any log or branch over 3 inch in diameter that cross the mineral soil hand line.
- d) On side slopes 40% or greater that require underslung line, the hand line will be cup trenched sufficiently to catch material six inches or less in diameter.

Location and Description

A general location map identifying project areas is included in attachments and is hereby made a part of this contract. The map is intended only to show the general location of the treatments. Information about specific locations will be included in each Task Order.

Accessibility.

Accessibility is by all-weather and seasonal roads. Project areas may be reached via County, Forest Service, or private roads (used by permission) and are accessible by standard pickup during the normal operating seasons. Four-wheel drive vehicles equipped with snow tires and chains may be necessary when snow, mud or ice is abundant in the project areas or on four-wheel drive roads. Inaccessibility due to snow, fallen trees, slides or washouts on roads may or may not be corrected at the option of the SVRCD. If road access is blocked, the SVRCD may require walk-in to units that are inaccessible by road.

Boundaries.

Unit boundaries such as roads and fire lines are usually obvious on the ground. Boundaries that are not obvious will be marked with plastic ribbon and/or boundary tags. If plastic ribbon and/or boundary tags are used, individual Task Orders will indicate their presence and description/color of boundary markers. Work on this contract may require the Contractor to use global positioning system (GPS) capabilities in order to identify treatment areas or project boundaries. The SVRCD may provide electronic files to the Contractor that will identify treatment unit boundaries and treatment islands within the boundary. It is the responsibility of the Contractor to utilize electronic data and all technical support for Contractor equipment.

Work Leader

The Contractor's work leader shall be fluent in the English language. The Contractor shall at all times have a work leader with each crew whose intended purpose is quality control of the Contractor's work and Contractor self-inspection.

Payment Schedule

Contractor will be paid for expenses based on the invoices submitted monthly. The schedule is negotiable and will be refined during the contracting process. The SVRCD must receive invoices no later than the 5th of each month in order to adhere to the SVRCD's billing schedule.

Payments to Contractors shall be paid within thirty (30) days from receipt of the funds by the SVRCD from the funding agency, which can be as much as three months after invoice submittal for this particular grant. SVRCD will make every effort to expedite payment to the Contractor.

Bid Details

This contract will *not* be awarded based solely on the lowest bid. This project requires experience and references as described in Appendix I. The SVRCD will award a contract resulting from this solicitation to the responsible quoter(s) whose quote conforms to this solicitation and is determined to be most advantageous, considering past performance, technical ability and price in the evaluation.

The Contractor shall submit the bid for activities identified in this Bid Packet using the Bid Forms within Appendix I. A bid may be rejected if the Bid Forms are not used or are incomplete. Bids should reflect the following information:

Daily rates for providing:

- A three person burn preparation module
- A five person burn preparation module
- A three person burn implementation module
- A five person burn implementation module
- Additional work hours for each category

Additional Information

Directions to the Project locations: The SVRCD will provide the Contractor with directions to the work sites when ordering resources. All work will be conducted within Siskiyou County, California.

Subcontracting: Any subcontractors must be identified along with the defined work they will perform on the bid form provided. The SVRCD will not refuse a bid based on the use of subcontractors but does retain the right to refuse the subcontractors selected. Contractor shall remain solely responsible for all subcontracted work.

References & Required Experience: This project requires that the Contractor has experience in burn preparation and implementation. Contractor will provide references for two (2) projects of similar work type. References should speak to the Contractor's experience in the type of work identified in the Project Specifications. References should include a contact name and current phone numbers.

Insurance: The Contractor is required to provide SVRCD with proof of appropriate insurance listing the SVRCD as additionally insured. Other entities may require identification as additionally insured. All subcontractors shall also provide the insurance listed below.

General and Commercial Liability Insurance:

The Contractor shall provide commercial general liability insurance of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined for **\$2,000,000** in effect to the Contractor.

Worker's Compensation Insurance:

The Contractor shall provide Worker's Compensation Insurance with Waiver of Subrogation. Employer's liability shall be not less than **\$1,000,000.00**.

Commercial Automobile Insurance on Owned, Hired, and/or Non-Owned vehicles:

The Contractor shall provide Commercial Automobile Insurance on Owned, Hired, and/or Non-Owned vehicles of not less than **\$1,000,000.00** policy.

Disputes: Disputes regarding awarding of bids will be decided by the SVRCD Board of Directors. Any written appeal must be received within 10 days of award.

Limited Operational Periods: Work may have periods where operations cannot be done due to species of concern or weather conditions. Current LOPs may be lifted with appropriate surveys completed to protocol.

Maps and Measurements: A project areas map is provided in the Appendix II. It is intended to show only the general location of the areas. If the map conflicts with field markings, the field markings shall govern. Positions of features are approximate. Unit boundaries within specific Task Orders have been determined by Global Positioning Systems (GPS) and/or Geographic Information Systems (GIS).

Safety: Contractors shall have, and maintain, a written Safety Plan for the duration of the contract. The Safety Plan is due to the Project Manager within 10 days of award. The Safety Plan must be available on-site and must be updated for project specific information by task. Fuel reduction activities are known to have inherently hazardous conditions associated with working in the woods, e.g.: sharing the road with log trucks, private and government vehicles; ticks, snakes, and bees; working below someone else on steep and rocky terrain, chainsaw operations, and hazard trees that are susceptible to wind throw that could lead to serious injury or loss of life.

Protection of Improvements and Survey Monuments: The Contractor, in all phases of contract operations shall protect insofar as practicable all land survey corners, telephone lines, ditches, fences and other improvements. If such improvements are damaged by Contractor operations, the Contractor shall restore them immediately to condition existing immediately prior to Contractor's work. When necessary, the SVRCD may require the Contractor to move such telephone lines, fences or improvements from one location to another. All roads and

trails designated as needed for fire protection shall be kept free of logs, brush, and debris resulting from Contractor operations.

Preservation of Historical and Archeological Resources: If, in connection with operations under this contract, the Contractor, subcontractors, or the employees of any of them, discovers, encounters or becomes aware of any objects or sites of cultural value on the project area, such as historical or prehistorical ruins, graves or grave markers, fossils, or artifacts, the Contractor shall immediately suspend all operations in the vicinity of the cultural value and shall notify the SVRCD Project Manager in writing of the findings. No objects of cultural resource value may be removed. Operations may resume at the discovery site upon receipt of written instructions. Actions taken under this paragraph shall be subject to a Stop-Work Order.

Rate of Progress: Each Task Order will identify the contract time applicable to the task. When resources are ordered for burn preparation, work shall commence no later than 3 days after the effective date of the notice to proceed unless the Task Order specifies otherwise. When resources are ordered for burn implementation, work shall commence on the specific date/time identified for delivery on the Task Order.

CERTIFICATION OF COMPLIANCE: Contractor shall certify compliance with specific fire precautionary measures included in the attached Fire Plan. The certification shall be made prior to commencement of work and shall be updated if at any time during performance the conditions change.

Attachments

Appendix I

- Bid Form Attachment No. 1: Contractor Information
- Bid Form Attachment No. 2: Proposed Sub-Contractors
- Bid Form Attachment No. 3: Bid Schedule
- Bid Form Attachment No. 4: Project Questionnaire
- Bid Form Attachment No. 5: Work Plan

Appendix II

- Exhibit A: Project Areas Map
- Exhibit B: Fire Plan
- Exhibit C: Specific Obligations

Appendix I

BID FORM ATTACHMENT NO. 1: Contractor Information

Bid Due Date: Tuesday, September 15, 2026 at 2 p.m.

General Information:

Company
Name: _____

Company
Address: _____

Contact
Name: _____

Phone: _____ Fax: _____

Email: _____ Federal ID
or SSN #: _____

Years in
Business: _____ QAL (or
equivalent)
and LTO
License #: _____

References: Provide 3 references, with contact names and phone numbers for each reference.

1. CONTACT NAME: _____ PHONE: _____

BUSINESS NAME: _____

TYPE OF WORK PERFORMED: _____

2. CONTACT NAME: _____ PHONE: _____

BUSINESS NAME: _____

TYPE OF WORK PERFORMED: _____

3. CONTACT NAME: _____ PHONE: _____

BUSINESS NAME: _____

TYPE OF WORK PERFORMED: _____

Bid Validity

Please specify the length of time this bid is valid for (must be a minimum of 30 days).

Bid Information

Bidder agrees to accept as full payment the following total base bid price:

_____dollars
(in words)

(in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor Signature_____

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in following schedule.

BID FORM ATTACHMENT NO. 2: PROPOSED SUBCONTRACTORS

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

<u>Subcontractor</u>	<u>Work</u>	<u>Dollar Amount</u>	<u>% of Total</u>

BID FORM ATTACHMENT NO. 3: Bid Schedule

Task No.	DESCRIPTION (confirm based on plans and specifications)	QTY.	UNIT	UNIT PRICE	TOTAL
1.0	Three (3) person burn preparation module	Tbd	8 hour day		
2.0	Five (5) person burn preparation module	Tbd	8 hour day		
3.0	Three (3) person burn preparation module	Tbd	10 hour day		
4.0	Five (5) person burn preparation module	Tbd	10 hour day		
5.0	Additional 2 hour of work for 3 person burn preparation module	Tbd	2 hours		
6.0	Additional 2 hours of work for 5 person burn preparation module	Tbd	2 hours		
7.0	Three (3) person burn implementation module	Tbd	8 hour day		
8.0	Five (5) person burn implementation module	Tbd	8 hour day		
9.0	Three (3) person burn implementation module	Tbd	10 hour day		
10.0	Five (5) person burn implementation module	Tbd	10 hour day		
11.0	Additional 2 hour of work for 3 person burn implementation module	Tbd	2 hours		
12.0	Additional 2 hour of work for 3 person burn implementation module	Tbd	2 hours		
Total Bid Cost:					

Pay items Description:**1.0 Three-Person Burn Preparation Module (8 hours)**

Three-person burn preparation modules may be ordered by the SVRCD when the SVRCD needs preparation assistance in one or more burn units. These operations include the following: building, trimming, and re-covering handpiles, handline construction, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees ≤ 8 inches dbh, and pruning trees. Crews can be ordered for any one of the above operations, a combination, or all of the operations. Work assignments are based on an 8-hour workday excluding travel, lunch, and breaks.

2.0 Five-Person Burn Preparation Module (8 hours)

Five-person burn preparation modules may be ordered by the SVRCD when the SVRCD needs preparation assistance in one or more burn units. These operations include the following: building, trimming, and re-covering handpiles, handline construction, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees ≤ 8 inches dbh, and pruning trees. Crews can be ordered

for any one of the above operations, a combination, or all of the operations. Work assignments are based on an 8-hour workday excluding travel, lunch, and breaks.

3.0 Three-Person Burn Preparation Module (10 hours)

Three-person burn preparation modules may be ordered by the SVRCD when the SVRCD needs preparation assistance in one or more burn units. These operations include the following: building, trimming, and re-covering handpiles, handline construction, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees ≤ 8 inches dbh, and pruning trees. Crews can be ordered for any one of the above operations, a combination, or all of the operations. Work assignments are based on an 10-hour workday excluding travel, lunch, and breaks.

4.0 Five-Person Burn Preparation Module (10 hours)

Five-person burn preparation modules may be ordered by the SVRCD when the SVRCD needs preparation assistance in one or more burn units. These operations include the following: building, trimming, and re-covering handpiles, handline construction, lop and scattering of slash debris, brushing handlines, pullback of fuels from handlines and leave trees, cutting trees ≤ 8 inches dbh, and pruning trees. Crews can be ordered for any one of the above operations, a combination, or all of the operations. Work assignments are based on an 10-hour workday excluding travel, lunch, and breaks.

5.0 Additional 2 hours of work for 3-person burn preparation module

If determined to be needed by SVRCD Project Manager, extending work hours for 3-person burn preparation module by 2 hours.

6.0 Additional 2 hours of work for 5-person burn preparation module

If determined to be needed by SVRCD Project Manager, extending work hours for 5-person burn preparation module by 2 hours.

7.0 Three-Person Burn Implementation Module (8 hours)

Three-person burn implementation modules may be ordered by the SVRCD when the SVRCD needs implementation assistance in one or more burn units. Implementation of prescribed fire operations may include the following: igniting hand piles and machine piles, igniting broadcast burn units, monitoring for spot fires and slop-overs, constructing fireline around spot fires and slop-overs or to halt fire spread within a unit, extinguishing spot fires and slopovers with water, mop-up, and patrol. Definitions of the activities will adhere to National Wildfire Coordinating Group (NWCG) definitions (<https://www.nwcg.gov/glossary/a-z>). Work assignments are based on an 8-hour workday excluding travel, lunch, and breaks.

8.0 Five-Person Burn Implementation Module (8 hours)

Five-person burn implementation modules may be ordered by the SVRCD when the SVRCD needs implementation assistance in one or more burn units. Implementation of prescribed fire operations may include the following: igniting hand piles and machine piles, igniting broadcast burn units, monitoring for spot fires and slop-overs, constructing fireline around spot fires and slop-overs or to halt fire spread within a unit,

extinguishing spot fires and slopovers with water, mop-up, and patrol. Definitions of the activities will adhere to National Wildfire Coordinating Group (NWCG) definitions (<https://www.nwcg.gov/glossary/a-z>). Work assignments are based on an 8-hour workday excluding travel, lunch, and breaks.

9.0 Three-Person Burn Implementation Module (10 hours)

Three-person burn implementation modules may be ordered by the SVRCD when the SVRCD needs implementation assistance in one or more burn units. Implementation of prescribed fire operations may include the following: igniting hand piles and machine piles, igniting broadcast burn units, monitoring for spot fires and slop-overs, constructing fireline around spot fires and slop-overs or to halt fire spread within a unit, extinguishing spot fires and slopovers with water, mop-up, and patrol. Definitions of the activities will adhere to National Wildfire Coordinating Group (NWCG) definitions (<https://www.nwcg.gov/glossary/a-z>). Work assignments are based on an 10-hour workday excluding travel, lunch, and breaks.

10.0 Five-Person Burn Implementation Module (10 hours)

Three-person burn implementation modules may be ordered by the SVRCD when the SVRCD needs implementation assistance in one or more burn units. Implementation of prescribed fire operations may include the following: igniting hand piles and machine piles, igniting broadcast burn units, monitoring for spot fires and slop-overs, constructing fireline around spot fires and slop-overs or to halt fire spread within a unit, extinguishing spot fires and slopovers with water, mop-up, and patrol. Definitions of the activities will adhere to National Wildfire Coordinating Group (NWCG) definitions (<https://www.nwcg.gov/glossary/a-z>). Work assignments are based on an 10-hour workday excluding travel, lunch, and breaks.

11.0 Additional 2 hours of work for 3-person burn implementation module

If determined to be needed by SVRCD Project Manager, extending work hours for 3-person burn implementation module by 2 hours.

12.0 Additional 2 hours of work for 5-person burn implementation module

If determined to be needed by SVRCD Project Manager, extending work hours for 5-person burn implementation module by 2 hours.

BID FORM ATTACHMENT NO. 4: PROJECT QUESTIONNAIRE

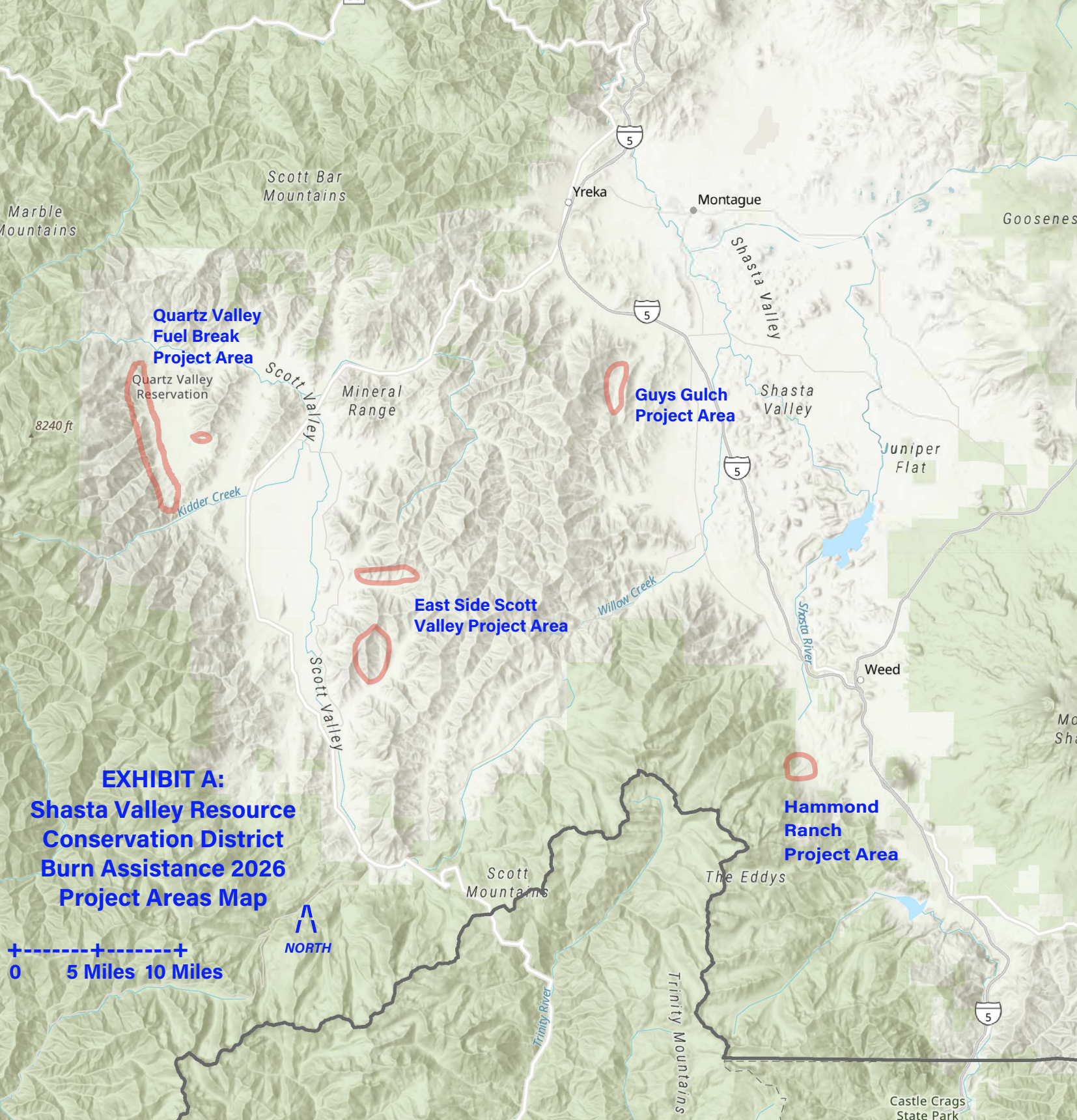
Please initial _____ if Contractor has **direct previous experience** fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If no **direct** previous experience, please list below who will assist in meeting this requirement. Please include contact information and experience.

BID FORM ATTACHMENT NO. 5: WORK PLAN

Please use the following space to describe in sufficient detail the work plan or methods you will employ to gain site access and accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements and prevent damage to infrastructure. You may attach a written response to this packet if needed.

Appendix II



**Quartz Valley
Fuel Break
Project Area**

Quartz Valley
Reservation

8240 ft

Kidder Creek

Scott Valley

Mineral
Range

Yreka

Montague

Shasta Valley

Shasta Valley

Juniper
Flat

Willow Creek

**East Side Scott
Valley Project Area**

Scott Valley

Scott
Mountains

The Eddys

**Hammond
Ranch
Project Area**

Weed

Shasta

Castle Crags
State Park

**EXHIBIT A:
Shasta Valley Resource
Conservation District
Burn Assistance 2026
Project Areas Map**



0 5 Miles 10 Miles

Exhibit B:**FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS****1. SCOPE:**

The provisions set forth below outline the responsibility for fire prevention and suppression activities and establish a suppression plan for fires within the contract area. The contract area will be delineated by the map included in each Task Order. The provisions set forth below also specify conditions under which contract activities will be curtailed or shut down.

2. RESPONSIBILITIES:**Contractor:**

- (1) Shall abide by the requirements of this Fire Plan.
- (2) Shall take all steps necessary to prevent his/her employees, subcontractors and their employees from setting fires not required in completion of the contract, shall be responsible for preventing the escape of fires set directly or indirectly as a result of contract operations, and shall extinguish all such fires which may escape.
- (3) Shall permit and assist in periodic testing and inspection of required fire equipment. Contractor shall certify compliance with specific fire precautionary measures in the fire plan, before beginning operations during Fire Precautionary Period and shall update such certification when operations change.

3. TOOLS AND EQUIPMENT:

The Contractor shall comply with the following requirements during the fire precautionary period, as defined by unit administering contracts:

The Fire Precautionary Period is set by the State of California which is April 1 through December 1 of any year.

A. Fire Tools and Equipment: Contractor shall meet minimum requirements of Section 4428 of the California Public Resources Code (C.P.R.C.). Fire tools kept at each operating landing shall be sufficient to equip all employees in the felling, yarding, loading, chipping, and material processing operations associated with each landing. All required fire tools shall be maintained in suitable and serviceable condition for firefighting purposes. Trucks, tractors, skidders, pickups and other similar mobile equipment shall be equipped with and carry at all times a size 0 or larger shovel with an overall length of not less than 46 inches and a 2-1/2 pound axe or larger with an overall length of not less than 28 inches.

B. Fire Extinguishers: Contractor shall equip each internal combustion chipper with a fire extinguisher for oil and grease fires (4-A:60-B:C). All Fire Extinguishers shall be mounted, readily accessible, properly maintained and fully charged.

C. Spark Arresters and Mufflers: Contractor shall equip each operating tractor and any other internal combustion engine with a spark arrester, except for motor vehicles equipped with a maintained muffler as defined in C.P.R.C. Section 4442 or tractors with exhaust-operated turbochargers. Spark Arresters shall be a model tested and approved as shown in the National Wildfire Coordinating Group Spark Arrester Guide, Volumes 1 and 2, and shall be maintained in good operating condition. Every motor vehicle subject to registration shall at all times be equipped with an adequate exhaust system meeting the requirements of the California Vehicle Code.

D. Power Saws: Each power saw shall be equipped with a spark arrester approved according to C.P.R.C. Section 4442 or 4443 and shall be maintained in effective working order. An Underwriters Laboratories (UL) approved fire extinguisher containing a minimum 14 ounces of fire retardant shall be kept with each operating power saw. In addition, a size 0 or larger shovel with an overall length of not less than 38 inches shall be kept with each gas can but not more than 300 feet from each power saw when used off cleared landing areas.

4. GENERAL

A. State Law: In addition to the requirements in this Fire Plan, the Contractor shall comply with all applicable laws of the State of California.

B. Smoking: Smoking shall not be permitted during fire season, except in a barren area or in an area cleared to mineral soil at least three feet in diameter. The Contractor shall sign designated smoking areas. Contractor shall post signs regarding smoking and fire rules in conspicuous places for all employees to see. Contractor's supervisory personnel shall require compliance with these rules. Under no circumstances shall smoking be permitted during fire season while employees are operating light or heavy equipment or walking or working in grass and woodlands.

C. Storage and Parking Areas. Equipment service areas, parking areas, and gas and oil storage areas shall be cleared of all flammable material for a radius of at least 10 feet unless otherwise specified by local administrative unit. Small mobile or stationary internal combustion engine sites shall be cleared of flammable material for a slope distance of at least 10 feet from such engine.

D. Reporting Fires: As soon as feasible but no later than 15 minutes after initial discovery, Contractor shall notify 911 emergency services of any fires on Contract Area or along roads used by Contractor. Contractor's employees shall report all fires as soon as possible.

When reporting a fire, provide the following information:

- ☐ Your Name
- ☐ Call back telephone number
- ☐ Project Name
- ☐ Location: Legal description (Township, Range, Section) and Descriptive location (Reference point)
- ☐ Fire Information: Including Acres, Rate of Spread and Wind Conditions

Exhibit C:

SPECIFIC OBLIGATIONS

- (a) The Contractor warrants that the Business currently holds a valid license under the laws of the State of California to perform the work. Work performed will be done so in compliance with all applicable local, state, or federal statutes and regulations.
- (b) Worksite: Contractor shall at all times while Work is in progress have a competent work leader on the Worksite. The work leader will be Contractor's representative at the Work site and shall have authority to act on behalf of Contractor. All directions given by SVRCD to the work leader shall be binding on Contractor.
- (c) Contractor shall confine any stored materials, equipment and operations of workers to only those areas prescribed by SVRCD. During the progress of the Work, Contractor shall keep the premises free from accumulation of waste materials, rubbish, and all other debris resulting from the Work. At the completion of the Work, Contractor shall remove all waste materials, rubbish, and debris from and about the premises, as well as all tools, appliances, construction equipment and machinery, and surplus materials, and shall leave the site clean. Contractor shall restore to their original conditions those portions of the site not designated for alteration by Contractor.
- (d) Personnel: Contractor shall utilize competent employees in performing the Work. At the request of SVRCD, Contractor shall replace on the Project any incompetent, unfaithful, abusive and/or disorderly person in Contractor's employ. SVRCD and Contractor shall each be promptly notified by the other of any complaints received. Smoking is prohibited at landowners' premises and Contractor shall assure that Contractor's employees, subcontractors and subcontractor's employees abide by this policy.
- (e) Company Identification: All Contractor's and subcontractors' vehicles shall have their company names located on the sides and all personnel shall be required to possess company identification or wear company attire while performing the Work.
- (f) Alcohol/Drug Use: Contractor understands the use and/or possession of alcohol or drugs on a work site is strictly prohibited. This is defined as either coming to the Work site under the influence or the use of alcohol/drugs on the Work site. The Contractor agrees to inform its subcontractors and employees of this policy. This policy is enforced at all times including lunch, and before and after Working hours on the site. Violation of this policy by Contractor, its employees, or subcontractors shall be grounds for immediate termination of this Agreement by Homeowner or SVRCD.
- (g) Working Hours: Normal Work hours are from 8:00 A.M. to 5:00 P.M., Monday through Friday. Any changes in the Work hours must be agreed to by SVRCD, landowner, and Contractor and any subcontractors.
- (h) Permits: Contractor should promptly secure all necessary licenses, permits, inspections and approvals required and allow all inspections of all Work by authorized personnel. Contractors shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction over the safety of persons or property, or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection. All, injury, or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall be remedied by Contractor. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as the Work is completed and accepted by SVRCD.